

**COOK CITY COUNCIL  
REGULAR MEETING MINUTES  
NOVEMBER 17, 2016 – COOK CITY HALL – 6 PM**

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**TIME AND PLACE:** A Regular Meeting of the Cook City Council was held at 6 PM on Thursday, November 17, 2016 at the Cook City Hall.

**CALL TO ORDER:** Acting Mayor Karen Hollanitsch called the meeting to order at 6 PM.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Acting Mayor Karen Hollanitsch.

**ATTENDANCE:** Present were Acting Mayor-City Councilor Karen Hollanitsch, City Councilors Elizabeth Storm and Kim Brunner. Absent was Mayor Harold Johnston and City Councilor Jody Bixby. Also present was Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Stephanie Beaudry, Cook News Herald, Voyageur Country ATV member Richard Kingston, and supporters of the Lake Vermilion Trail: Carol Booth, Holly Larson, Sue Wolf, Josh Gillson, Tom Lantry, and business owners Verdella Musech and Tim Johnson.

**ADDs/DELETES:**

**Add:** Public Forum: Richard Kingston, on behalf of Voyageur Country ATV Club.

**PUBLIC FORUM:**

**Lake Vermilion Trail**

Carol Booth presented a power point regarding the Lake Vermilion Trail. The power point outlined the trails history, vision, current efforts, current goals, costs, and reasons to support the trail. The group was presenting to the council in an effort to get the City of Cook to support a Joint Powers Agreement. After the presentation, Councilor Storm stated that the council would support a Joint Powers Agreement once the city attorney looked at it and approved it. Motion by Storm, second by Brunner to support a Joint Powers Agreement pending the approval of the city attorney. **MOTION CARRIED**

**Voyageur Country ATV**

Richard Kingston asked the city to approve ATV routes in town. Councilor Storm asked Mr. Kinston if it was up to the city to designate where the ATVs can go. He stated that it was. Administrator Martinson asked if the ATV group would pay for the signage, whatever route was decided upon. Kingston stated that they would. No action was taken at this time.

**JPJ Engineering**

Two invoices were presented for approval and payment:

*2016 Infrastructure Improvements:* JPJ Invoice #6/Project 16-221 in the amount of \$5,279.06.

*River Street Bridge:* JPJ Invoice #6/Project 2010-121 in the amount of \$267.83

Motion by Brunner, second by Storm to approve payment of the two aforementioned JPJ invoices. **MOTION CARRIED**

**APPROVAL OF MINUTES:** See Consent Agenda.

**CONSENT AGENDA:** Motion by Storm, second by Brunner to approve the Consent Agenda.

**MOTION CARRIED**

- A. Approval/correction of Regular Council Minutes of October 27, 2016
- B. Approval/correction of Special Council Minutes of October 27, 2016 – 2017 Proposed Budget & Levy - Airport & Recreation
- C. Approval/correction of Planning & Zoning Minutes of October 27, 2016 – Habitat for Humanity residential home variance
- D. Bill Presentation
  - Paid since last presentation \$ 194,907.09
  - Presented for payment \$ 110,525.82

E. Reporting of the October 2016 Liquor Store Sales

	<u>MTD</u>	<u>YTD</u>
2016	\$ 118,847.95	\$ 1,335,991.90
2015	\$ 117,756.31	\$ 1,328,704.15
	\$ 1,091.64	\$ 7,287.75

- F. Resolution – October 2016 Donations Designated
- G. Ambulance Service November 2016 Report
- H. Recreation Commission Minutes of November 7, 2016

**COMMISSION AND STAFF REPORTS:**

**Airport**

Motion by Brunner, second by Storm to approve S.E.H. invoice number 323230 in the amount of \$26,810.00 for the Master Plan/ALP update project. **MOTION CARRIED**

Administrator Martinson summarized the highlights from the meeting at the airport between city staff and engineers regarding a possible Entrance Road/Auto Parking Lot Project. It would be a \$200,000 project with Cook’s share being \$10,000. Motion by Brunner, second by Storm to apply for the project and authorize Mayor and Clerk to sign all pertinent documents. **MOTION CARRIED**

**Planning & Zoning**

Request from the Watering Can for rezoning. Administrator Martinson stated that we need to look at the city maps and see if our zones in town are adequate. No action taken at this time.

**Community Center**

There is a floral arrangement class at 6:30 PM on Monday, November 21.

**OLD BUSINESS:**

**City Bow Hunt**

Total is 14 as of November 9<sup>th</sup>; this number is from the DNR.

**NEW BUSINESS:**

**Cook’s Country Christmas** is December 2<sup>nd</sup>. Lights of Love will take place. Santa Claus will be at the Comet Theater and the movie *Frozen* will be played at no cost. The Farmer’s Market will be up at the Cook Community Center, as well.

**COUNCIL FORUM:** The council wishes everyone a good Thanksgiving.

**ADJOURNMENT:** There being no further business brought before the Council, motion to adjourn at 6:45 PM was made by Councilor Storm and second by Councilor Brunner. **MOTION CARRIED.**

CITY OF COOK – Cook, MN 55723

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Karen Hollanitsch, Acting Mayor

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Recorder: Stephanie Beaudry, Deputy Clerk/Treasurer

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Attest: Theresa Martinson, Administrator-Clerk/Treasurer