

**COOK CITY COUNCIL  
REGULAR MEETING MINUTES  
FEBRUARY 25, 2016 – COOK CITY HALL – 6 PM**

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**TIME AND PLACE:** A Regular Meeting of the Cook City Council was held at 6 PM on Thursday, February 25, 2016 at the Cook City Hall.

**CALL TO ORDER:** Mayor Harold Johnston called the meeting to order at 6 PM.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Harold Johnston.

**ATTENDANCE:** Present at roll call was Mayor Harold Johnston and City Councilors Jody Bixby, Karen Hollanitsch and Elizabeth Storm. Absent was City Councilor Kim Brunner. Also present were Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Stephanie Beaudry, Recreation Committee members Tammy Palmer and Jeannie Taylor, Cook Resident Tom Soderberg, and the Cook News Herald.

**AGENDA:**

**Additions and Deletions** - Cook resident Tom Soderberg requested to be added to the public forum to share some of his concerns. Addition approved by Hollanitsch, second by Storm. **MOTION CARRIED**

**PUBLIC FORUM:**

**JPJ Engineering - Project Updates/Funding Applications**

*IRRRB 2016 Infrastructure Project.* The city did not receive the full grant amount requested. \$100,000 was received; the original budget was higher. Motion by Bixby, second by Storm to approve and accept the IRRRB grant in the amount of \$100,000 and authorize Mayor and Clerk to sign all pertinent documents.

**MOTION CARRIED**

*North River Street Bridge.* Erickson Engineering invoice No. 116082 (project #2010-121) for \$10,309.00 was submitted for approval. JPJ Engineering recommends hiring NTS for Asbestos and Regulated Waste Assessment for \$997.75. Motion by Storm, second by Hollanitsch to approve and accept payment to Erickson Engineering and also to hire NTS for Asbestos and Regulated Waste Assessment. **MOTION CARRIED**

**Addition to Public Forum**

Cook resident Tom Soderberg spoke to the Council regarding the city sidewalks. He stated that they were not cleared well. Clearing of sidewalks is the property owner's responsibility. The city does assist when time schedule allows. Citizens and businesses have been contacted with reminders. Mayor Johnston thanked Mr. Soderberg for coming to the meeting and sharing his concerns.

**APPROVAL OF MINUTES:** See Consent Agenda.

**CONSENT AGENDA:** Motion by Storm, second by Hollanitsch to approve the Consent Agenda.

**MOTION CARRIED**

- A. Approval/correction of the Regular Council Minutes of January 28, 2016
- B. Bill Presentation      Paid since last presentation      \$ 117,970.38  
   Presented for payment                      \$ 29,149.50

C. Reporting of the January 2016 Liquor Store Sales

	<u>MTD</u>	<u>YTD</u>
2016	\$ 80,706.95	\$ 80,706.95
2015	<u>\$ 80,748.67</u>	<u>\$ 80,748.67</u>
	\$ (41.72)	\$ (41.72)

D. Resolution – January 2016 Donations Designated

**COMMISSION AND STAFF REPORTS:**

**Airport**

Maintenance and Operation (M&O) grant contract #1000966 needs to be authorized and executed. Motion by Hollanitsch, second by Bixby to adopt resolution to authorize and execute said contract. **MOTION CARRIED**

Administrator Martinson stated that the Master Plan is continuing. There will be a meeting set in March or April. Also, an Airport Needs Meeting is going to be scheduled in the near future.

Martinson stated that since the airport can't use its entitlement dollars this year, S.E.H. Engineers recommends the dollars be transferred to Glencoe Airport and then next year Glencoe can transfer the funds back to Cook. Mayor Johnston asked if there was a guarantee that Glencoe would return them. Councilor Hollanitsch stated that it is a generally accepted practice. Motion by Bixby, second by Hollanitsch to transfer Cook Airport's entitlement dollars to Glencoe Airport this year. **MOTION CARRIED**

**Recreation**

Recreation Committee members Tammy Palmer and Jeannie Taylor were present to share information with the Council. Palmer stated that many people are using the ice rink. Fourteen students showed up for free skating lessons. There is a Hockey & Broomball Tourney on March 5<sup>th</sup>. Many people are very thankful for the rink. The pool tables should be installed in a couple of weeks. Administrator Martinson stated that the city is working with the State Fire Marshall regarding Fire Inspection, as well as with the Dept. of Health since this was not completed prior. Councilor Storm asked if sprinkler are needed in the Community Center. Councilor Hollanitsch voiced concerns about whether alcohol is going to be able to be served in the Center. Martinson stated that both issues are being worked on right now. Palmer wanted to encourage the Council to be thinking about what happens after April 1<sup>st</sup>, as the Community Center Attendant position is only set through that date. She recommends two people and to have them ready on April 1st. Councilor Bixby asked if the Youth Baseball teams were going to participate in the concessions. Palmer said no, as the proceeds are all going to the City. She also stated that Community Center Attendant, Lois Pajari is doing a great job. Martinson stated that the current hours of operation, Rental Application, Rental Agreement (contract), and rate schedule are in the Council packet. Motion by Storm, second by Bixby to approve the hours, rate schedule, Rental Application and Rental Agreement (contract). **MOTION CARRIED**

**OLD BUSINESS:**

**Lake Vermilion Trail** – Cook business owner Tim Johnson attended the latest Lake Vermilion Trail meeting. He reported that there was a good turnout. Funding and lines of communications was discussed. The next meeting will be held in Cook.

**DEED Grant – Cook Hospital** – The Cook Hospital did not get the DEED grant which was applied for.

**NEW BUSINESS:**

**Local Board of Review** - The Local Board of Review is scheduled for May 11, 2016 from 10-11 AM at the County Assessor's office in Virginia.

**COUNCIL FORUM:**

None.

**ADJOURNMENT:**

There being no further business brought before the Council, motion to adjourn at 6:46 PM was made by Councilor Storm and second by Councilor Bixby. **MOTION CARRIED**

CITY OF COOK – Cook, MN 55723

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Harold Johnston, Mayor

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Recorder: Stephanie Beaudry, Deputy Clerk/Treasurer

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Attest: Theresa Martinson, Administrator-Clerk/Treasurer