

**MINUTES
REGULAR MEETING
COOK CITY COUNCIL
OCTOBER 28, 2010 – CITY HALL – 6 PM**

PRESENT: Acting Mayor Karen Hollanitsch, Councilors Jody Bixby, Dan Manick and Elizabeth Storm

ABSENT: None

OTHERS PRESENT: Administrator-Clerk/Treasurer Theresa Martinson, Deputy-Clerk/Treasurer Cindy Palm, Airport Coordinator Tom Woock, RLK Engineer Daryl Maninga, S.E.H. Project Manager Jim Groebner, Kim Brunner, Cook News Herald, and The Timberjay

Mayor Hollanitsch called the meeting to order at 6:00 PM.

PUBLIC FORUM:

RLK Engineer Daryl Maninga updated on the Disability Specialist Inc. Utilities Project. Wetlands were reviewed and it was determined that wetland credits would need to be purchased for the utility project as mandated by the Army Corps of Engineers. The project permit was modified to include the changes for the wetland credits and the state fee is \$369.93. The total cost to purchase wetland credits is \$6,061.33. These figures will be included in the project budget.

Motion by Manick, second by Bixby to approve the purchase of wetland credits in the amount of \$6,061.33 from Joe Mergen of Bank Service Area 7, issue fee payment of \$369.93 to the State of Minnesota and to authorize city representatives to sign the Preliminary Jurisdictional Determination Form with the Army Corps of Engineers in regards to the Disability Specialist Utility Project. **MOTION CARRIED**

RLK Engineer John Jamnick recommends Partial Pay Estimate #3 to Utility Systems of America for \$18,035.99 for the Disability Specialist Inc. Utilities Project.

RLK Engineer John Jamnick also recommends payment of \$960.00 to Erickson Engineering and \$3,995.00 to Braun Intertec for the River Street Bridge Project.

Motion by Storm, second by Manick to approve Partial Pay Estimate #3 to Utility Systems of America for \$18,035.99 for the Disability Specialist Inc. Utilities Project, \$960.00 to Erickson Engineering and \$3,995.00 to Braun Intertec for the River Street Bridge Project.

CONSENT AGENDA:

- A. Approval/correction of Regular Council Minutes of September 23, 2010
- B. Approval/correction of the Special Council Minutes of September 23, 2010-
Proposed 2011 Budget and Levy
- C. Bill Presentation Paid since last presentation \$ 70,077.71
 Presented for payment \$ 57,743.89
- D. Reporting of the September 2010 Liquor Store Sales

	<u>MTD</u>	<u>YTD</u>
2010	\$123,784.73	\$1,076,317.61
2009	\$137,717.36	\$1,050,923.44
	\$ (13,932.63)	\$ 25,394.17
- E. Airport Operator Report

- F. Airport Committee Minutes of October 20, 2010
- G. Beautification/Parks Committee Notes of September 21 and Minutes of October 19, 2010
- H. Maintenance Department Report
- I. Chamber of Commerce Minutes of September 13, 2010

Motion by Manick, second by Bixby to approve the consent agenda. **MOTION CARRIED**

COMMISSION AND STAFF REPORTS:

Airport Coordinator Tom Woock reported that the Runway Reconstruction and Expansion Project is completed to only minimal details remaining but the airport is still closed until November 11, 2010. The project proceeded without change orders, an additional hangar lot was added and work was completed under budget. The access road needs repair and did not fit into the current project; however, the contractor will repair the road to pre-project condition.

S.E.H. Project Engineer Jim Groebner recommends Partial Pay Estimate #2 to KGM Contractors for \$911,653.69 with these funds being covered by FAA funding for the project.

Motion by Manick, second by Bixby to approve Partial Pay Estimate #2 to KGM Contractors for \$911,653.69 for the Airport Runway Reconstruction and Expansion Project. **MOTION CARRIED**

The Minnesota Department of Transportation has approached the City of Cook to purchase land from the Cook Municipal Airport for \$1,200 to construct the next phase of the Highway 53 Corridor Project starting in 2012. The plans do not include intersection lighting at the entrance to the airport from Highway 53. This is considered an enterprise area and the city would like plans to include lighting before closing on a purchase agreement.

Administrator Martinson, Mayor Hollanitsch and Attorney Mark Weir have requested approval from the council to negotiate and sign purchase agreements to acquire land from Jim Nelson for \$66,500 and Marty Schelde for \$3,000 for the Crosswind Runway. Negotiations are contingent upon grant funding.

Motion by Storm, second by Manick to approve negotiation of land acquisition for Jim Nelson for \$66,500 and Marty Schelde for \$3000 for the Crosswind Runway, contingent on grant funding. **MOTION CARRIED**

The Parks and Beautification Committee created a new budget for 2011 with minimal expenditures. Parks and Recreation have been divided for their own budget purposes. The committee meets monthly to discuss maintenance and decorating of city parks and to also recognize commercial and residential properties that have been cleaned up. A mission statement has been adopted.

The banners along River Street have been changed to the winter banners. The committee will focus on a winter holiday theme for downtown Cook and River Street Park.

The committee will also be picking out the boulders for the bump outs along River Street.

The Recreation Committee has requested that \$1,200 dedicated for ag-lime in 2010 be transferred to 2011 since the ag-lime will be a 2011 spring project.

A press release was issued in local papers regarding the vandalism with the new community center and recreation area. Barricades were put out to close off the parking lot area. Press release efforts have reduced the vandalism activity at the community center as well as local law enforcement.

OLD BUSINESS:

None

NEW BUSINESS:

None

COUNCIL FORUM:

Councilor Storm reminded the public of the importance to vote in the November 2, 2010 General Election.

Acting Mayor Hollanitsch thanked Tom and Karen Woock for volunteering to cook food for the crew working on the Runway Expansion Project at the airport. Dave Bowser was also thanked as he volunteered many hours in clearing brush at the airport as well.

ADJOURNMENT:

Motion by Storm, second by Bixby to adjourn the meeting at 6:50 p.m. **MOTION CARRIED**

Respectfully Submitted,

Cindy Palm
Deputy-Clerk/Treasurer