

**MINUTES**  
**REGULAR MEETING**  
**COOK CITY COUNCIL**  
**JANUARY 27, 2011 – CITY HALL – 6 PM**

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**PRESENT:** Acting Mayor Karen Hollanitsch, Mayor Elect Harold Johnston, Councilor Elect Jody Bixby, Councilor Elect Kim Brunner, and Councilors Dan Manick and Elizabeth Storm

**ABSENT:** None

**OTHERS PRESENT:** Administrator-Clerk/Treasurer Theresa Martinson, Deputy-Clerk/Treasurer Cindy Palm, Cook News Herald, and Tammy Palmer

Acting Mayor Hollanitsch called the meeting to order at 6:00 PM.

**OATH OF OFFICE:** Mayor Harold Johnston and Councilors Jody Bixby and Kim Brunner were sworn in under Oath of Office for newly elected council terms.

**PUBLIC FORUM:**

Legal newspaper bids were accepted from the Cook News Herald and the Timberjay. Both papers were notified to print a legal notice in the standard legal format of their respective newspapers. The invoice from Cook News Herald was noted as the lesser amount. Their bid amounts were display ad rate at \$2.50/column inch and legal rate at \$2.00/column inch. The Timberjay bid amount was \$2.75/column inch for display ad rate and \$1.25/column inch for legal ad rate.

Motion by Hollanitsch, second by Storm to accept the low bid from the Cook News Herald at \$2.75 per column inch-display ad rate and \$1.25 per column inch-legal rate and appoint the Cook News Herald as the City of Cook’s legal newspaper for 2011. **MOTION CARRIED**

RLK Engineer, John Jamnick, requests council acceptance of Change Order #2, a compensating change order which is an adjustment to the final quantities installed in the field for the Water Tower Project. This change order decreases the contract amount by \$10,227.00.

RLK Engineer, John Jamnick, also requests Final Payment #8 for \$38,428.65 to Maguire Iron for the Water Tower Project.

Motion by Storm, second by Brunner to accept Change Order #2, a compensating change order for \$10,227.00 and Final Payment #8 for \$38,428.65 to Maguire Iron for the Water Tower Project. **MOTION CARRIED**

An excellent staff presentation was given to CDBG for the SE Drainage Improvements Project and the city was not given the funding needed for this project. It was noted that Cook has received a sufficient amount of funding from CDBG in the last few years and drainage was not a high priority for funding in 2011.

**CONSENT AGENDA:**

- A. Approval/correction of Regular Council Minutes of December 16, 2010
- B. Approval/correction of the Special Council Minutes of December 16, 2010-Truth In Taxation Hearing
- C. Bill Presentation            Paid since last presentation            \$ 3,526.51  
    Presented for payment                                    \$ 58,007.10

D. Reporting of the December 2010 Liquor Store Sales

|      | <u>MTD</u>          | <u>YTD</u>            |
|------|---------------------|-----------------------|
| 2010 | \$ 97,492.82        | \$1,393,831.80        |
| 2009 | \$ <u>95,968.82</u> | <u>\$1,351,492.58</u> |
|      | \$ 1,524.00         | \$ 42,339.22          |

E. Airport Operator's Report

F. Ambulance Service Report

G. Beautification Committee Minutes of January 18, 2011

H. Maintenance Department Report

I. Recreation Committee Minutes

J. 2011 Appointments

K. 2011 Journal of City Council, Commission and Committee Meeting Dates

L. Administrator Attendance at MCFOA Conference

M. Benchmark Engineering, Inc. letter dated January 4, 2011

N. Pay Equity Report

Councilor Brunner will represent the Cook City Council on the Recreation Committee.

Public Official Rules from the League of MN Cities were included in the council packet for review.

Motion by Bixby, second by Hollanitsch to approve the consent agenda. **MOTION CARRIED**

**COMMISSION AND STAFF REPORTS:**

S.E.H. Engineer, Jim Groebner, recommends Pay Estimate #3 for \$54,843.77 to KGM Contractors for the Airport Runway Project.

Motion by Storm, Second by Bixby to approve Pay Estimate #3 for \$54,843.77 to KGM Contractors for the Airport Runway Project. **MOTION CARRIED**

**OLD BUSINESS:**

None

**NEW BUSINESS:**

The ARDC and the Lake Vermilion Resort Association will commence an eight month planning process for the future development of the Lake Vermilion Trail. Councilor Hollanitsch will represent the City by attending the 3-5 meetings to form a project vision, identify overall trail purpose, intended allowable uses and desired connections.

An invitation has been received from St. Paul Mayor Chris Coleman for the St. Paul Winter Carnival Mayors' Reception to be held Saturday, February 5, 2011 from 3:30-5:30 PM at the Memorial Hall, St. Paul City Hall. Those interested can review the information included in council packets.

**COUNCIL FORUM:**

Councilor Storm complimented the maintenance department for their efforts in snow removal and street clearing. She is appreciative of the contractor hired for shoveling the roofs of city buildings as well.

Councilor Hollanitsch urged drivers to use caution in pulling out at intersections due to the high banks of snow.

Tammy Palmer, Friends of the Park Inc., requested council approval for a gambling permit for Wings and Things, which will be held April 9, 2011 at the Cook VFW.

Motion by Bixby, second by Brunner to approve a gambling permit to Friends of the Park, Inc. for the April 9, 2011 Wings and Things to be held at the Cook VFW. **MOTION CARRIED**

Administration and the Council will continue to hold monthly study sessions at 5 p.m. prior to the regular council meetings at 6 p.m. on the fourth Thursday of each month.

**ADJOURNMENT:**

Motion by Hollanitsch, second by Storm to adjourn the regular council meeting at 6:30 p.m.

**MOTION CARRIED**

Respectfully Submitted,

Cindy Palm  
Deputy-Clerk/Treasurer