

**COOK CITY COUNCIL  
REGULAR MEETING MINUTES  
MARCH 27, 2014 – COOK CITY HALL – 6 PM**

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**TIME AND PLACE:** A regular meeting of the Cook City Council was held at 6 PM on Thursday, March 27, 2014 at the Cook City Hall.

**CALL TO ORDER:** Mayor Harold Johnston called the meeting to order at 6 PM.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Harold Johnston.

**ATTENDANCE:** Present at roll call was Mayor Harold Johnston and City Councilors Jody Bixby, Kim Brunner, Karen Hollanitsch and Elizabeth Storm. Absent were none. Also present were Administrator-Clerk/Treasurer Theresa Martinson, Deputy-Clerk/Treasurer Cindy Palm, The Timberjay, Cook News Herald, Ambulance Director Tim Mankowski and EMT Amy Luecken.

**ADDs/DELETES:** Mayor Harold Johnston read into the record the revisions to the original agenda.

**Add:** None

**Move:** None

The public hearing on the Petition for annexing certain land into the City of Cook was called to order. The hearing was held from 6:01 PM until 6:11 PM. Separate minutes are recorded and attached. Property for annexation is known as Michael and Kathryn Duame, Noreen Kosluchar, n/k/a Noreen DeLuca, and Ethel Barnes located at 1825 Hwy 25 in Field Township.

6:11 PM Public Hearing Closed and 6:12 PM Regular Council Meeting recommenced.

**VOTE ON ANNEXATION ORDINANCE:** Motion by Storm, second by Hollanitsch to adopt the City of Cook Ordinance No. 1017 as presented:

**ORDINANCE NO. 1017**

**AN ORDINANCE OF THE CITY OF COOK, MINNESOTA ANNEXING LAND LOCATED IN FIELD TOWNSHIP, ST. LOUIS COUNTY, MINNESOTA, PURSUANT TO MINNESOTA STATUTES 414.033, SUBDIVISION 2(3), PERMITTING ANNEXATION BY ORDINANCE**

WHEREAS, a petition signed by all the property owners requesting that property legally described on the attached Ex. "A" be annexed to the City of Cook, Minnesota was duly presented to the Council of the City of Cook on the 15<sup>th</sup> day of December, 2013:

That part of Lot Four (4), Section Thirteen (13), Township Sixty-two (62), Range Nineteen (19), described as follows:

Beginning at the Northeast corner of said forty; thence proceed South along the East line 104 ft.; thence West and parallel to the North line, a distance of 417 ft.; thence North and parallel to the West line, a distance of 104 ft. to the North line of said forty; thence East along the North line, a distance of 417 ft. to the Point of Beginning.

And

That part of Lot Four (4), Section Thirteen (13), Township Sixty-two (62), Range Nineteen (19), described as follows:

Starting 104 ft. South from the Northeast corner of said Lot 4 and let that be the Point of Beginning; thence 208 ft. due South; thence 416 ft. due West; thence 208 ft. due North; thence 416 ft. due East to the Point of Beginning, containing two acres.

WHEREAS, said property is unincorporated and abuts the City of Cook on its West boundary; is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and

WHEREAS, said property is not located within a flood plain or shore land area; and

WHEREAS, said property is currently residential and annexation is requested to facilitate the extension of city services for the residential development of the property; and

WHEREAS, the City of Cook held a public hearing pursuant to Minnesota Statutes 414.033, Subd. 2b on March 27, 2014 following thirty (30) days written notice by certified mail to the Town of Field and to all landowners within and contiguous to the area legally described on the attached Ex. "A" to be annexed; and

WHEREAS, provisions of Minnesota Statutes 414.033 Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF COOK HEREBY ORDAINS AS FOLLOWS:

1. The City Council hereby determines that the property as hereinafter described abuts the City limits and is, or is about to become, urban or suburban in nature in that residential use is being proposed for said property, the construction of which requires or will need city services, including public sewer facilities.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statutes 414.0325.
3. The corporate limits of the City of Cook, Minnesota are hereby extended to include the following-described property, said land abutting the City of Cook and being 120 acres, or less, in area and is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the City having received a petition for annexation from all the property owners of the land, to-wit:

That part of Lot Four (4), Section Thirteen (13), Township Sixty-two (62), Range Nineteen (19), described as follows:

Beginning at the Northeast corner of said forty; thence proceed South along the East line 104 ft.; thence West and parallel to the North line, a distance of 417 ft; thence North and parallel to the West line, a distance of 104 ft. to the North line of said forty; thence East along the North line, a distance of 417 ft. to the Point of Beginning; and

That part of Lot Four (4), Section Thirteen (13), Township Sixty-two (62), Range Nineteen (19), described as follows:

Starting 104 ft. South from the Northeast corner of said Lot 4 and let that be the Point of Beginning; thence 208 ft. due South; thence 416 ft. due West; thence 208 ft. due North; thence 416 ft. due East to the Point of Beginning, containing two acres.

The above-described property consists of a total of three (3) acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto.

4. That, the population of the area legally described on the attached Ex. "A" and hereby annexed is zero.
5. That, with respect to the property taxes payable on the area legally described on the attached Ex. "A", the City of Cook, pursuant to Minnesota Statutes 414.036, shall make a cash payment to the Town of Field in accordance with the following schedule:
  - a. In the first year following the year in which the City of Cook could first levy on the annexed area, an amount equal to \$100.00; and
  - b. In the second and final year, an amount equal to \$100.00
6. That, for the area legally described on the attached Ex. "A" (subject property) there are no special assessments or debt incurred by the Town on the subject property for which reimbursement is required pursuant to Minnesota Statutes 414.036 with respect to any special assessments assigned by the Town to the annexed subject property and any portion of debt incurred by the Town prior to the annexation and attributable to the subject property to be annexed, but for which no special assessments are outstanding.
7. That, the City Clerk of the City of Cook is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearing, the Minnesota Secretary of State, the St. Louis County Auditor and the Field Township Clerk.
8. That, this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

Voting Aye: Mayor Johnston, Councilors Bixby, Brunner, Hollanitsch and Storm.

Voting Nay: None

**MOTION CARRIED UNANIMOUSLY**

**PUBLIC FORUM:** None

**APPROVAL OF MINUTES:** See Consent Agenda.

**CONSENT AGENDA:** Motion by Brunner, second by Bixby to approve the Consent Agenda.

**MOTION CARRIED**

- A. Approval/correction of the Regular Council Minutes of February 27, 2014
- B. Bill Presentation      Paid since last presentation      \$305,345.50  
   Presented for payment      \$ 31,490.61
- C. Reporting of the February 2014 Liquor Store Sales

	<u>MTD</u>	<u>YTD</u>
2014	\$ 75,177.28	\$ 156,020.20
2013	\$ 82,255.82	\$ 157,033.71
	\$ (7,078.54)	\$ (1,013.51)

- D. Resolution – February 2014 Donations Designated
- E. Airport Operator’s Report
- F. Ambulance Service Report
- G. Investment Performance Information for Volunteer Fire Relief Assns
- H. Administrator Martinson attendance at IEDC Spring Conference

**COMMISSION AND STAFF REPORTS:**

**Ambulance**

Ambulance Director Tim Mankowski had the first of two new ambulances on display at city hall for the council and others present to view.

**Liquor**

Approval to hire Ruth Boudreau as Part Time-Liquor Store Clerk/Stocker with starting pay of \$10 per hour starting March 11, 2014.

Motion by Storm, second by Brunner to approve the hiring of Ruth Boudreau as Part Time-Liquor Store Clerk/Stocker with starting pay of \$10 per hour starting March 11, 2014.

**OLD BUSINESS:** None

**NEW BUSINESS:**

The Cook Chamber of Commerce has requested permission for the Annual Timber Days event to be held June 13-15, 2014. The event will require use of Riverfront Park and closing a portion of River Street after businesses close on Friday, June 13-Sunday, June 15 after the parade. Law enforcement coverage does not need approval unless there is a change in coverage.

Motion by Hollanitsch, second by Bixby to approve use of Riverfront Park and to close a portion of River Street after businesses close on Friday June 13-Sunday June 15, 2013 after the parade for the Annual Timber Days event sponsored by the Cook Chamber. **MOTION CARRIED**

The 2013 Audit Meeting with Bill Paulson of Walker, Giroux and Hahne will be held Thursday, April 24, 2014 at 5 PM prior to the regular city council meeting.

CN Railroad will conduct a presentation on Disaster Preparedness on Monday, April 28<sup>th</sup> at 5 PM in the Cook Hospital Garden Conference Room. Members of the council and various city departments will attend.

**COUNCIL FORUM:** None

**ADJOURNMENT:**

There being no further business brought before the Council, motion to adjourn at 6:25 PM was made by Councilor Storm and second by Councilor Brunner. **MOTION CARRIED**

CITY OF COOK – Cook, MN 55723

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Harold Johnston, Mayor

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Recorder: Cindy Palm, Deputy Clerk/Treasurer

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Attest: Theresa Martinson, Administrator-Clerk/Treasurer