

**MINUTES
REGULAR MEETING
COOK CITY COUNCIL
APRIL 26, 2012 – CITY HALL – 6 PM**

PRESENT: Mayor Harold Johnston, Councilors Kim Brunner, Karen Hollanitsch and Elizabeth Storm

ABSENT: Councilor Jody Bixby

OTHERS PRESENT: Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Cindy Palm, Jack Luecken, Nicole Lange, The Timberjay and Cook News Herald

Mayor Harold Johnston called the meeting to order at 6 PM.

PUBLIC FORUM:

Tiffany Briggs requested council approval to use River Street Park for a Farmer's Market on Saturdays from 8 AM to 1 PM (as in the past) and additional Wednesdays from 4 PM to 6 PM during the summer months. Wednesdays will coincide with the Cook Chamber of Commerce Music in the Park event from 6 PM to 9 PM. A \$25.00 fee will be paid with liability insurance coverage and vendor waivers.

Motion by Hollanitsch, second by Brunner to approve the Farmer's Market, hosted by Tiffany Briggs, for Saturdays from 8 AM to 1 PM and Wednesdays from 4 PM to 6 PM held in River Street Park during the summer months. **MOTION CARRIED**

VFW Post 1757 is requesting a Temporary Liquor License to extend their premises to the parking lot for June 8-10, 2012 and to also include a band and dance from 8 PM to 12 midnight in the extended premises on June 9, 2012. The extended premises will include a fence and identification checking procedures. Residents will be notified by the VFW prior to the event for noise disturbances. The council will allow the outside entertainment for Timber Days for 2012 and re-address for 2013 if there are any noise complaints.

Motion by Hollanitsch, second by Johnston to issue a Temporary Liquor License to VFW Post 1757 to extend their premises to the parking lot for June 8-10, 2012 and to include a band and dance from 8 PM to 12 midnight in the extended premises on June 9, 2012. **MOTION CARRIED**

The Old Muni is requesting to extend their premises to the back parking lot for June 8-10, 2012 and to also include a band and dance in the extended premises for June 8-9, 2012. The extended premises will include a fence and identification checking procedures. The Old Muni does not need a Temporary Liquor License as they are covered under their liquor licensing. Jack Luecken also commented that he would like to see a Timber Days street dance for next year, as was years ago, and for food vendors to stay open later into the evening. The council will re-address the street dance in the future and recommended that Jack contact Jill Gilley with the Chamber of Commerce regarding the food vendor hours.

Motion by Storm, second by Brunner to allow The Old Muni to extend their premises to the back parking lot for June 8-10, 2012 and to include a band and dance. **MOTION CARRIED**

The Cook Chamber of Commerce requested two Gambling Permits for Timber Days raffle tickets (drawing during Timber Days) and a Chamber four-wheeler ticket raffle (drawing in October). They also requested a Temporary Liquor License for the Timber Days Softball Tournament June 8-10, 2012.

Motion by Brunner, second by Storm to approve two Gambling Permits for a Timber Days raffle (June 8-10, 2012) and Chamber raffle (October) and a Temporary Liquor License for the Timberdays Softball Tournament June 8-10, 2012. **MOTION CARRIED**

CONSENT AGENDA:

- A. Approval/correction of Regular Council Minutes of March 22, 2012
- B. Bill Presentation Paid since last presentation \$ 52,223.48
 Presented for payment \$ 32,837.85
- C. Reporting of the March 2012 Liquor Store Sales
 MTD YTD
 2012 \$ 86,562.75 \$ 236,549.88
 2011 \$ 73,636.01 \$ 214,862.91
 \$ 12,926.74 \$ 21,686.97
- D. Airport Operator's Report
- E. Ambulance Service Report
- F. Library Board Minutes of April 4,2012
- G. Maintenance Department Report
- H. Administrator attendance at LMC Annual Conference
- I. Cook Chamber Minutes April 2, 2012

Motion by Brunner, second by Hollanitsch to approve the consent agenda. **MOTION CARRIED**

COMMISSION AND STAFF REPORTS:

Airport

A Terms and Conditions Contract with the FAA is required for signature to receive grant funding for 2012. City Attorney Mark Weir has reviewed the contract and does not issue any concerns.

Motion by Hollanitsch, second by Storm to approve signing the Terms and Conditions Contract with the FAA for Airport grant funding. **MOTION CARRIED**

Ambulance and Fire

The Annual Meetings were held. Beatty Township has requested their seasonal per capita be reviewed and the agreement language will be reviewed by the city and township attorney.

Library

The Library Board has recommended to the council that \$1500 in books be purchased from the Library Equipment Fund and a door counter be purchased.

Motion by Storm, second by Hollanitsch to purchase \$1500 in books utilizing the Library Equipment Fund and a purchase of a door counter. **MOTION CARRIED**

The annual report was filed with the State of Minnesota Department of Revenue. Weeding of the collection has been in process and will continue.

Friends of the Library have extended salary reimbursement for the part-time assistant from 5 to 8 hours per week for the summer months.

Liquor Store

Manager Deb Lindgren requested the replacement of the ATM machine with a trade in value at a cost of \$1600. The old machine is 8 years old and will cost additional money to keep compliant. The liquor store has designated funds to use towards the purchase.

Motion by Hollanitsch, second by Brunner to purchase a new ATM machine and trade in the old machine for \$1600 by using designated liquor store funds. **MOTION CARRIED**

Maintenance

Maguire Iron has submitted a maintenance service contract for council approval for the Water Tower. The service contract is for preventive maintenance on the new water tower and will be inspected every three years at \$1980 annually from 2014 to 2023.

Maintenance Supervisor Bud Ranta has requested \$15 per working day reimbursement for city use of his vehicle. The council requires proof of vehicle insurance and that City of Cook magnets be placed on each door during use.

Motion by Storm, second by Brunner to approve \$15 per working day payment to Maintenance Supervisor Bud Ranta for city use of his vehicle effective May 1, 2012. He is to provide proof of vehicle insurance and place City of Cook magnets on each door during working hours. **MOTION CARRIED**

Recreation

The 2012 recreation budget has \$5000 for security cameras for the building. Contractors working on the building will need to discuss the wiring for the cameras with the city prior to closing up the interior walls.

Cemetery

The Cemetery Board has been given permission to use city hall for a meeting on May 9th at 7 pm. At the annual meeting, State Farm Insurance Agent, Tim Johnson presented the insurance policy to the Cook Community Cemetery Board. He will come back to inspect the cemetery and the vault following Memorial Day. He was not aware that there was a vault and will inspect it to assure coverage in the event of a collapse. Katy Long has resigned as Secretary-Treasurer, the budget remains the same with no increases, the current caretaker remains on staff, and families are responsible for the caretaking of their own lots and headstones.

OLD BUSINESS:

John Malm will not be hosting a Farmer's Market this summer and will be reimbursed his \$25.00 fee paid to the city.

Mesabi Bituminous is the apparent low bidder for the 2012 Drainage and Utility Improvements Project and has not been council accepted yet. A Special Meeting will be held May 3, 2012 at 2:30 PM to discuss the project bids and budget.

CDBG Grant Contracts for the 2012 Drainage and Utility Improvements need to be authorized for signature to return for funding on this project.

Motion by Hollanitsch, second by Storm to authorize signing of the CDBG Grant Contracts for the 2012 Drainage and Utility Improvements Project. **MOTION CARRIED**

NEW BUSINESS:

The Iron Range Resources & Rehabilitation Board has approved a Residential Redevelopment Program for demolition of dilapidated residential structures within Taconite Assistance Area communities and townships. Buildings within the city may be eligible to qualify. The council will first need to appoint a coordinator for the program and will designate Administrator Martinson for this initial step.

Motion by Storm, second by Hollanitsch to designate Administrator Martinson for Coordinator of the IRRRB Residential Redevelopment Program for the City of Cook. **MOTION CARRIED**

Local Boy Scouts are to be commended by the City of Cook for refuse cleaning along Highway 53 on April 23, 2012.

Motion by Brunner, second by Storm to approve Resolution 120426 accepting all donations to the City of Cook for January through March 2012. **MOTION CARRIED**

COUNCIL FORUM:

Councilor Hollanitsch voiced a community concern for hospital directional signs within the city limits of Cook. Administrator Martinson and Councilor Hollanitsch will discuss this signage with the Minnesota Department of Transportation.

Councilor Storm complimented the new flag park located by Hwy 53 and River Street. She has requested the Chamber of Commerce be contacted regarding signage and mapping for downtown businesses to see if anything is in progress. Councilor Hollanitsch will discuss at the next chamber meeting.

ADJOURNMENT:

Motion by Storm, second by Hollanitsch to adjourn the regular council meeting at 7:07 PM.

MOTION CARRIED

Respectfully Submitted,

Cindy Palm
Deputy-Clerk/Treasurer