

**MINUTES  
REGULAR MEETING  
COOK CITY COUNCIL  
JUNE 24, 2010 – CITY HALL – 6 PM**

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PRESENT: Acting Mayor Karen Hollanitsch, Councilors Jody Bixby, and Dan Manick  
ABSENT: Councilor Elizabeth Storm  
OTHERS PRESENT: Administrator-Clerk/Treasurer Theresa Martinson, Deputy-Clerk/Treasurer Cindy Palm, ISD 2142 Representatives - Robert Larson and Tom Beaudry, Airport Coordinator Tom Woock, Lisa Squires, Jane Marconett, Tammy Palmer, Cook News Herald and The Timberjay

Mayor Hollanitsch called the meeting to order at 6:00 PM.

**PUBLIC FORUM:**

Bids were opened May 18, 2010 for the Disability Specialists Utility Project. Utility Systems of America (USA) had the low bid of \$243,722.80 and RLK Engineer John Jamnick recommended accepting and awarding the low bid for this project. The Development Agreement was not submitted due to the absence of RLK Engineer John Jamnick. The Development Agreement will be finalized per contract agreement to award the bid to USA.

Motion by Manick, second by Bixby to accept and award Utility Systems of America the low bid for the Disability Specialists Utility Project. **MOTION CARRIED**

St. Louis County inspected the bridge north of River Street and has recommended replacement of the structure, which is owned by the City of Cook. Phase 1 of the project consists of a topographic survey (RLK Engineering), geotechnical evaluation (Braun Intertec) and hydraulic study (Erickson Engineering) for \$15,270. Phase 1 will be funded with state legislative monies and RLK Engineer John Jamnick recommends approval for study to determine what would need to be done and an estimated cost for the next phases.

Motion by Manick, second by Bixby to approve the Phase 1 study to replace the bridge north of River Street. **MOTION CARRIED**

Motion by Bixby, second by Manick to approve pay estimate #6 to Traut Wells for \$1,432.48 for the 2009 Well Project for the City of Cook. **MOTION CARRIED**

**CONSENT AGENDA:**

- A. Approval/correction of Regular Council Minutes of May 27, 2010
- B. Approval/correction of the Special Council Minutes of May 27, 2010  
Joint Council/Airport Commission-Runway Reconstruction and Expansion Project
- C. Bill Presentation      Paid since last presentation      \$ 124,280.87  
   Presented for payment                              \$ 53,513.89
- D. Reporting of the May 2010 Liquor Store Sales  

	<u>MTD</u>	<u>YTD</u>
2010	\$142,471.06	\$442,765.28
2009	<u>\$133,873.06</u>	<u>\$414,985.86</u>
	\$ 8,598.00	\$ 27,779.42
- E. Airport Operator's Report
- F. Ambulance Service Report
- G. Maintenance Department Report

- H. Recreation Committee Minutes of June 14, 2010
- I. Safety Committee Minutes of June 16, 2010
- J. MPCA 2010 Annual NPDES/SDS Compliance Summary Report
- K. MN Department of Health – Routine Inspection Report of Community Water Supply

Motion by Manick, second by Bixby to approve the consent agenda. **MOTION CARRIED**

#### **COMMISSION AND STAFF REPORTS:**

Bids were opened on June 18, 2010 for the Airport Runway Reconstruction and Expansion Project with KGM Contractors receiving the low bid at \$1,537,642.66. The project engineers cost estimates consist of phase 1 for \$1,615,237 and phase 2 for \$294,923.65. The project may be awarded in separate phases contingent on FAA funding received.

Motion by Manick, second by Bixby to award KGM Contractors the low bid for the Airport Runway Reconstruction and Expansion Project. Project phases may be done separately and are contingent on receiving FAA funding. **MOTION CARRIED**

A Wetlands Delineation Review was completed as part of the Airport Runway Reconstruction and Expansion Project. Members of the US Army Corps of Engineers, Board of Soil and Water, St. Louis County SWCD and the City of Cook participated in reviewing documentation provided by S.E.H. Engineers. A Notice of Decision was submitted by Administrator Martinson regarding this review and provided for approval with conditions (updated wetland figure).

Motion Hollanitsch, second Bixby to approve the Airport Runway Reconstruction and Extension Notice of Decision (Application Number 2010-01) and accept and place on file. **MOTION CARRIED**

Motion by Bixby, second by Manick to purchase wetland credits in the amount of \$20,630.08 from Mr. Gerald Krog and Arne Heggedal to replace wetland impacting at the Cook Municipal Airport for the Runway Project. Approval of \$285.14 in transaction fees to the Board of Soil and Water Resources. Grant funding for these expenditures will be received through the FAA. **MOTION CARRIED**

The Recreation Committee requested \$1200 from the Parks and Recreation budget for maintenance to replace ag-lime on the Dan Swanson Field.

The T-ball field will have a dedication to name the field on June 28, 2010. The committee has requested the council to approve the naming of the field to be “Field Of Dreams”.

Motion by Bixby, second by Manick to name the T-ball field the “Field Of Dreams”. **MOTION CARRIED**

The Safety Committee met with Vic Lund of St. Louis County in June. They discussed traffic safety and signage requirements for Gopher Drive along the Doug Johnson Field. This is a city street and the committee will consider advisement from Vic Lund as to how to address traffic safety along Gopher Drive.

#### **OLD BUSINESS:**

The Community Coalition Joint Power Board submitted a draft agreement among the cities, townships and Bois Forte to address efficient use of public resources in building a new school. City Attorney Mark Weir reviewed the agreement and made recommendations for change. It was not recommended to pass a resolution contingent on revisions to the draft agreement. The council will re-consider the agreement after they are satisfied with the recommended changes and have received a final form of the document.

Motion by Bixby, second by Manick to approve a wire transfer of \$50,000 from Wells Fargo Business Checking to First National Bank Checking. These funds were previously approved to transfer from the airport fund to reduce old negative debt. **MOTION CARRIED**

**NEW BUSINESS:**

The W.C. Heiam Foundation will hold their annual fundraiser event on August 21, 2010 at the Cook Hospital. All insurance requirements will be met and they are requesting approval for a temporary liquor license and gambling permit for this event.

Motion by Manick, second by Bixby to approve a temporary liquor license and gambling permit for W.C Heiam Foundation fundraising event on August 21, 2010. **MOTION CARRIED**

Motion by Bixby, second by Manick to approve Resolution 100624 authorizing the City of Cook to appoint clerks and/or judges and the absentee ballot board for the 2010 primary and general elections. **MOTION CARRIED**

**COUNCIL FORUM:**

Mayor Hollanitsch reported that the water tower is up and a lot of public comment has been made. She also commended the Chamber of Commerce for the nice Timber Days event held June 11-13, 2010.

**ADJOURNMENT:**

Motion by Manick, second by Bixby to adjourn the meeting at 6:40 p.m. **MOTION CARRIED**

Respectfully Submitted,

Cindy Palm  
Deputy-Clerk/Treasurer