

**MINUTES
REGULAR MEETING
COOK CITY COUNCIL
JUNE 25, 2009 – CITY HALL – 6 PM**

PRESENT: Mayor Dick Edblom, Councilors Jody Bixby, Karen Hollanitsch and Liz Storm

ABSENT: Councilor Dan Manick

OTHERS PRESENT: RLK Engineer John Jamnick, Administrator-Clerk/Treasurer Theresa Martinson, Deputy-Clerk/Treasurer Cindy Palm, Cook News Herald, The Timberjay, Luke Whitney, Airport Coordinator Tom Wook and Tammy Palmer.

Mayor Dick Edblom called the regular meeting of the Cook City Council to order at 6:00 p.m.

PUBLIC FORUM:

RLK Engineer, John Jamnick presented the June 22, 2009 Project Status Report as follows:

Administrator Martinson, Deputy Clerk-Treasurer Palm, Mayor Edblom and RLK Engineer John Jamnick will be meeting to review and implement information requested by Attorney Adam Licari in regards to the water meter litigation.

The Well Replacement Project received bids on June 17, 2009 at Cook City Hall with RLK Engineer John Jamnick and Administrator Martinson present to read. Five bids were received with low bid of \$547,700 by Magney Construction of Chanhassan, MN for the Water Treatment Plant. One bid was received for the Well Project with low bid of \$98,000 for Traut Wells of Waite Park, MN. A pre-construction meeting will be held July 2, 2009 and the project scheduled to precede about 2 weeks after. John Jamnick requested that the council move to accept and award the project to low bidders Magney Construction and Traut Wells.

Motion by Storm, second by Bixby to accept and award low bids for Magney Construction in the amount of \$547,700 for the Water Treatment Plant and Traut Wells in the amount of \$98,000 for the Well Project.

MOTION CARRIED

Planning for the Water Tower Project is 90% completed. John Jamnick has requested authorization from the council to advertise for bids to be opened at Cook City Hall on July 22, 2009. The City can accept bids but cannot award the project until final funding contracts are received from the Army Corp of Engineers.

Motion by Storm, second by Hollanitsch to authorize RLK Engineering to advertise for bids, for the Water Tower Project, to be opened at Cook City Hall on July 22, 2009.

Spectrum Health is still proceeding to build an assisted living facility in Cook. Administrator Martinson has been in contact with them and approval of financing is pending.

Luke Whitney requested use of the Doug Johnson Park for a softball tournament on July 31. A \$250 dollar deposit is required and the park area will need to be cleaned and garbage removed. The city does not allow tents or camping at the park due to the lack of public restroom facilities and regulation requirements for designated camping areas.

CONSENT AGENDA:

- A. Approval/correction of the Regular Council Minutes of May 28, 2009
- B. Approval/correction of the Special Council Minutes (Study Session) of May 28, 2009
- C. Reporting of the May 2009 Liquor Store Sales

	<u>MTD</u>	<u>YTD</u>
2009	\$133,817.77	\$414,534.38
2008	<u>\$137,644.81</u>	<u>\$421,078.60</u>
	\$ (3,827.04)	\$ (6,544.22)

- D. Bill Presentation Paid since last presentation \$ 73,183.90
 Presented for payment \$ 84,856.82
- E. Airport Operator's Report of June 2009
- F. Airport Commission Minutes of June 18, 2009
- G. Parks and Recreation Minutes of June 16, 2009
- H. Ambulance Service Report of May 2009

Motion by Storm, second by Hollanitsch to accept the consent agenda. **MOTION CARRIED**

COMMISSION AND STAFF REPORTS:

Parks and Recreation – Tammy Palmer requested that the city reimburse the youth baseball program and Cook High School baseball program for \$350 each for aglime purchased for the baseball fields. The council requested that the commission put together a proposed budget before the council would consider funding. Tammy feels that volunteering and fundraising efforts have been going on for a long time and would like to see the city contribute more. The park is located on city owned property and the expenses to mow are covered by the city maintenance department. Donations of \$2000 have been received in the general fund for parks and recreation and this money covers maintenance expenses for the park. In 2000, the city contributed \$12,000 towards the development of the ball fields. The city receives \$1000 annually for use of the park and ball fields from the school.

The Parks and Recreation Commission will have a cost analysis and plan for the new building for the July Council Meeting. The council requested that a budget be prepared to cover all expenses related to the new facility prior to council approval. Tammy Palmer reported that fundraising efforts could bring in \$21,000 annually and could assist in funding a program director. The council does not want to rely on fundraising efforts and would rather focus on forming a 5013c non-profit status to seek grants for funding a program director and/or utilize volunteer efforts. The cost to hire a program director will include hourly pay, benefits, workers compensation and maintenance costs etc..

Airport – Councilor Hollanitsch reported that the State of Minnesota is requiring that an archeological survey be completed as part of the environmental assessment through S.E.H Engineering for the runway expansion. The city ratio of funding is 95:5 (5 for the city) and will come from the legislative funding of \$75,000 for the airport. Councilor Hollanitsch requested approval from the council to proceed with the archeological survey.

Motion by Hollanitsch, second by Bixby to approve the contract to proceed with the archeological survey as part of the environmental assessment through S.E.H. Engineering for the runway expansion.

Tom Woock addressed the Council for an opportunity to purchase a new mower and provided them with a list of quotes. The money is budgeted and a finishing mower is needed as well as backup for the larger mower. The current mower has high hours and will need maintenance soon. Tom requested that he meet with Karen Hollanitsch and Administrator Martinson to research the best opportunity to purchase a new finishing mower for the Cook Airport.

Motion by Storm, second by Bixby for Tom Woock, Karen Hollanitsch and Administrator Martinson to review quotes and move forward with purchasing a new finishing mower for the Cook Airport. **Motion Carried**

The runway frost heave repair will be postponed and budgeted for 2010. Full funding was not guaranteed and the work could not be completed in time for winter.

OLD BUSINESS:

None

NEW BUSINESS:

The W.C. Heiam Foundation will be hosting their annual fundraiser on August 15th, 2009 at the Cook Hospital. They are requesting approval of a Temporary Liquor License and Gambling Permit for this event.

Motion by Storm, second by Bixby to approve a Temporary Liquor License and Gambling Permit for the W.C. Heiam Foundation held at the Cook Hospital on August 15th, 2009.

The Cook Hospital has requested a Mayoral Proclamation for the 50th anniversary celebration on September 14th, 2009 and for permission to utilize the Doug Johnson Park for facilitating its 5k walk/run on September 19th, 2009.

Motion by Hollanitsch, second by Bixby for a Mayoral Proclamation and for use of the Doug Johnson Park for the Cook Hospital's 50th Anniversary celebration.

MOTION CARRIED

COUNCIL FORUM:

Councilor Hollanitsch reported that there had been many positive comments from residents on how attractive the city looks and that they were happy with the Timber Days events and vendors. The garden club did an excellent job planting flowers and beautifying the City of Cook.

Councilor Storm commented on how nice the Doug Johnson Park is looking with the new road and t-ball field completions. She was concerned about the stop sign safety at 3rd Ave and the new park road. Councilor Storm reported that her and Jerry will adopt two fire hydrants near her house on 3rd Ave to shovel this winter and would like to see other residents do this as well. Councilor Storm also had safety concerns for traffic control at the Million Dollar Garage Sale held by the Cook Lions Club each year. She supports the organization and that the money is given back to the community but is concerned about pedestrian safety during this event.

Councilor Bixby commented on the post office property with the condition of the shrubs/flowers and parking lot maintenance. She wanted to know who was responsible for maintaining the property and was told that it is privately owned and not city owned.

Tammy Palmer that the fundraising efforts for the July 12th golf tournament were successful. The youth baseball program also received a MN Twins grant and a Lake Country Power Operation Roundup grant to complete the ball fields at the Doug Johnson Park. She commended the community for the support and efforts involved in developing a place for the community to use.

ADJOURNMENT:

Motion by Storm, second by Bixby to adjourn the meeting at 7:25 p.m. **MOTION CARRIED**

Respectfully Submitted, Cindy Palm - Deputy-Clerk/Treasurer