

D. Reporting of the August 2010 Liquor Store Sales

	<u>MTD</u>	<u>YTD</u>
2010	\$165,120.04	\$952,532.88
2009	<u>\$161,564.52</u>	<u>\$913,206.08</u>
	\$ 3,555.52	\$ 39,326.80

E. Airport Operator Report

F. Beautification/Parks Committee Minutes of August 17, 2010

G. Recreation Committee Minutes of September 13, 2010

H. Chamber of Commerce Minutes of August 9, 2010

Motion by Bixby, second by Storm to approve the consent agenda. **MOTION CARRIED**

COMMISSION AND STAFF REPORTS:

Airport Coordinator, Tom Woock reported that the asphalt will be poured the first week of October on the Runway Expansion Project. This project will eliminate a major frost heave in the runway which would have caused the airport to be shut down.

A mobile home, garage and footing blocks have been removed from the Griffith property. Airport Coordinator, Tom Woock inspected the property and it has been cleaned up to satisfaction.

David Witt and Stephanie Christianson with Aero-Environmental Consulting have signed a ten year hangar lot lease agreement for Lot 31 and Lot 30 West Half at the Cook Municipal Airport to begin October 1, 2010.

Motion by Storm, second by Bixby to accept and authorize a ten year hangar lot lease agreement for Lot 31 and Lot 30 West Half at the Cook Municipal Airport to begin October 1, 2010. The lessee being David Witt and Stephanie Christianson of Aero-Environmental Consulting. **MOTION CARRIED**

Tom Ehrbright has sold his hangar to Jack Jordan located on Lot 6 as of September 13, 2010. Tom has paid the airport hangar fees in full for 2010 and will be Jack Jordan's responsibility as of January 1, 2011.

Motion by Storm, second by Bixby to end hangar Lot 6 lease with Tom Ehrbright and transfer it to Jack Jordan's name as the hangar has sold to Jack Jordan on Lot 6. **MOTION CARRIED**

The Cook Municipal Airport CIP List for 2011 to 2015 needs council approval to be submitted to the State of Minnesota by September 30, 2010 for funding to be available by June 1, 2011.

Motion by Bixby, second by Storm to approve the Cook Municipal Airport CIP List for 2011 to 2015 and submit it to the State of Minnesota by September 30, 2010. **MOTION CARRIED**

The Parks and Beautification Committee will identify a budget for 2011 as Parks and Recreation budgets will be divided for 2011. Items to address will be seasonal decorations, Chamber of Commerce street light banners, VFW flags, dog feces signage and long range planning. The committee will focus on complimenting homes and businesses for community pride.

Blight issues will be enforced by sending notification letters to the property owner. Administrative staff will send the letters. If owners do not respond or fail to address the issues; law enforcement will administer tickets.

Cook's Last Chance roof bids were accepted and opened with the low bid of \$10,108.00 awarded to Bill Nelson Construction. Maintenance Supervisor, Bud Ranta inspected the bids for labor and material accuracy. Funding will be covered from the building replacement fund as the roof is in need of repair. Peter Stone Construction bid \$11,032.13 and STSPS Inc. bid \$11,316.00.

Motion by Storm, second by Bixby to approve Bill Nelson Construction with a low bid of \$10,108.00 for a roof bid on Cook's Last Chance. **MOTION CARRIED**

Shannon's Inc installed the air conditioning unit at the Library/Police Department building and is called to maintain it as well. The city will enter into a semi-annual maintenance contract for spring and fall maintenance at \$700 per year.

Planning and Zoning met on September 23, 2010 at 4:30 to conduct a public hearing to hear evidence in granting a variance and conditional use permit to the Cook Area Credit Union for constructing an addition on property located at 24 South River Street, Cook, MN. A variance is needed for 15'6" on the rear yard setback of 20 feet. A variance is also needed as the floodplain fill is less than the 15 foot requirement on all sides of the building. Owner also requested a Conditional Use Permit for a drive through bank under Section 901.09 C-1, Subdivision 3a. Planning and Zoning recommends approving the Conditional Use Permit and variances as mentioned and to approve the Land Use Permit for the Cook Area Credit Union to construct an addition to its existing establishment.

Motion by Bixby, second by Hollanitsch to approve Planning and Zoning's recommendation to approve the Land Use Permit, Conditional Use Permit and Variances for an addition to the Cook Area Credit Union. **MOTION CARRIED**

The new community center at the Doug Johnson Park is moving along well with volunteer contractors contributing their time. The concrete slab will be poured on September 25, 2010 with the building being framed in by October. The skating rink will be closed for this winter season due to safety concerns during building construction and lack of water. Park rules signage will be installed at the Doug Johnson Park with the park hours listed. Law enforcement can better enforce problems at the facility if a park rules sign is installed. No parking signs will be installed along Gopher Drive and a speed hump to better control traffic in the Spring of 2011 prior to the start of the baseball season.

Maintenance Supervisor, Bud Ranta has requested permission to pave the alleys between First Avenue SW and Vermilion Drive and First Avenue SE and Vermilion Drive. He has also requested to mill and re-pave First Avenue SE from Second Street SE to River Street. There are funds remaining in the streets and alleys budget that would cover most of the cost and the sale of the squad car could cover the remaining amount. Grading the alleys is labor intensive as these are high traffic commercial alleys. The size of the grader blade also impacts the quality of work in keeping the alleys graded. First Avenue SE is in terrible shape along that route and the best solution would be to sub cut the street and re-pave it. Due to considerable expense, the avenue will be milled and re-paved at this time. Bud Ranta has contacted contractors to obtain quotes for this project and will accept the low bid.

Motion by Bixby, second by Storm to approve paving the alleys and mill and re-pave First Avenue to River Street as recommended by the Maintenance Department. **MOTION CARRIED**

OLD BUSINESS:

Northeast Service Cooperative's Melissa Cox, submitted an email regarding the NE Middle Mile Fiber Project, answering questions the council had from a previous council meeting. The NE Middle Mile Fiber Project is a federal funded grant that will cover un-served and under-served areas such as Cook, to bring fiber optic into our area for critical services such hospitals, clinics, fire and ambulance, and city buildings, etc.

NEW BUSINESS:

The Minnesota Department of Health has mandated the City of Cook to enroll in its Wellhead Protection Program. The change from the old well to the new well prompted the Minnesota Department of Health to contact the city. Public water supplies are encouraged to participate in this program as it emphasizes the protection of drinking water contamination versus the remediation of a contaminated drinking water supply. Maintenance Supervisor, Bud Ranta reported that this is a good program to participate in for the city's public water supply.

St. Louis County has submitted the 2011 Fire Protection Services Agreement for furnishing fire protection services in Unorganized Townships 62-17 and 63-17.

Motion by Storm, second by Bixby to accept and sign the 2011 Fire Protection Services Agreements for Unorganized Townships 62-17 and 63-17. **MOTION CARRIED**

Walker, Giroux and Hahne LTD submitted a proposal for \$18,900 for the 2010 audit of the City of Cook. This audit includes the regular audit of the City of Cook plus a federal audit for federally funded projects for 2010.

Motion by Bixby, second by Storm to accept Walker, Giroux and Hahne LTD as the City of Cook's 2010 audit firm at a cost of \$18,900. **MOTION CARRIED**

COUNCIL FORUM:

Councilor Storm reported that Acting Mayor Karen Hollanitsch will perform a State Of The City Address in January 2011 to highlight the City of Cook's history of accomplishments for the public.

Mayor Hollanitsch commented on the water tower and water treatment plant. The landscaping is almost completed and looks very nice. Fire and Ambulance Appreciation Day was a nice tributary to the many volunteers in our area. Mayor Hollanitsch reported that a benefit will be held for Ambulance Director Penny Buckingham on Sunday, September 26, 2010. Penny has been very dedicated to our community. Mayor Hollanitsch's final comment is that the new Disability Specialist building looks great and we are excited to see the Cook Area Credit Union expand as well.

ADJOURNMENT:

Motion by Storm, second by Bixby to adjourn the meeting at 7:03 p.m. **MOTION CARRIED**

Respectfully Submitted,

Cindy Palm
Deputy-Clerk/Treasurer