

**COOK CITY COUNCIL  
REGULAR MEETING MINUTES  
DECEMBER 22, 2016 – COOK CITY HALL – 6 PM**

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**TIME AND PLACE:** A Regular Meeting of the Cook City Council was held at 6 PM on Thursday, December 22, 2016 at the Cook City Hall.

**CALL TO ORDER:** Mayor Harold Johnston called the meeting to order at 6:04 PM.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Harold Johnston.

**ATTENDANCE:** Present at roll call was Mayor Harold Johnston and City Councilors Kim Brunner, Karen Hollanitsch and Elizabeth Storm. Absent was City Councilor Jody Bixby. Also present were Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Stephanie Beaudry, Librarian Crystal Phillips, Missy Roach (The Timberjay), Amy Shuster (Cook News-Herald), and guests Karen Lind, Doug Kolstad, and Sharon Ratai.

**ADDs/DELETES:**

Add to Public Forum: Doug Kolstad with the Deer Hunter's Association.

Add to Recreation Staff Report: Approve the hiring of Jaret Sandberg & Ryan Manick.

Add to Old Business: Lake Vermilion Trail report from Councilor Storm.

Add to New Business: Possible meeting with LP, Cook, Angora, legislators.

Motion by Brunner, second by Hollanitsch to approve aforementioned additions. **MOTION CARRIED**

**PUBLIC FORUM:**

**JPJ Engineering**

**2016 Infrastructure Improvements** - Approval needed for JPJ Engineering invoice #7 in the amount of \$1,056.44 for project #16-221. Motion by Hollanitsch, second by Storm to approve payment of invoice #7 in the amount of \$1,056.44. **MOTION CARRIED**

**Doug Kolstad**

Doug Kolstad, member of the Sturgeon River Chapter of the MN Deer Hunter's Association, appeared before the council to ask for approval for a temporary gambling license. The Sturgeon River Chapter is holding a raffle in Cook at the VFW in the early summer of 2017. All funds send kids to summer camp. Motion by Storm, second by Hollanitsch to approve the license. **MOTION CARRIED**

**APPROVAL OF MINUTES:** See Consent Agenda.

**CONSENT AGENDA:**

Motion by Brunner, second by Hollanitsch to approve the consent agenda. **MOTION CARRIED**

- A. Approval/correction of the Regular Council Minutes of November 17, 2016
- B. Approval/correction of Special Council Minutes of November 17, 2016 - 2017 General Fund Department Budget – Preliminary Budget & Levy
- C. Approval/correction of Special Council Minutes of November 15, 2016 – Canvass General Election

D. Bill Presentation	Paid since last presentation	\$ 465,107.87
	Presented for payment	\$ 52,461.71
E. Reporting of the November 2016 Liquor Store Sales		
	<u>MTD</u>	<u>YTD</u>
2016	\$116,520.01	\$1,452,511.91
2015	<u>\$107,772.68</u>	<u>\$1,434,258.98</u>
	\$ 8,747.33	\$ 18,252.93
E. Resolution – November 2016 Donations Designated		
F. Ambulance Service, December 2016 Report		

**COMMISSION AND STAFF REPORTS:**

**Airport**

The airport staff and office assistant Dawn Kehoe watched a webinar on drones. The information is in the council packet. Also in the council packet is a copy of the RFQ letter for the Airport Access Road & Vehicle Parking Lot Pavement Rehab.

**Fire**

A Volunteer Fire Relief Investment Report Card was presented in the council packet.

**Library**

Librarian Crystal Phillips presented the 2017-2021 Strategic Plan. This year’s plan was done in-house. Councilor Storm stressed that the last strategic plan items were all accomplished and this strategic plan is very workable. Librarian Phillips stressed that there is a lot of traffic is our little library. Also, the library is contemplating having Saturday morning hours during the summer. Motion by Hollanitsch, second by Storm to approve the library’s 2017-2021 Strategic Plan. **MOTION CARRIED**

**Recreation**

A recommendation was made to approve the hiring of Ryan Manick and Jaret Sandberg as this season’s rink attendants. They will be taking care of the ice at the Doug Johnson Park’s ice rink. Motion by Hollanitsch, second by Storm to approve the hiring of Manick and Sandberg at \$10.30/hour. **MOTION CARRIED**

There is still landscaping that needs to be done around the outside of the Cook Community Center. A recommendation was made to approve the designation of building renovation-landscaping funds in the Recreation budget for this. The remaining 2016 funds available will be designated. Motion by Brunner, second by Hollanitsch to approve the aforementioned designation of funds. **MOTION CARRIED**

**OLD BUSINESS:**

**Lake Vermilion Trail**

Councilor Storm reported that the Lake Vermilion Trail is continuing to make presentations to the various local townships as they did with the City of Cook.

**City Bow Hunt**

Update: The current count for the bow hunt is 18. The hunt ends on December 31, 2016.

## **NEW BUSINESS:**

### **2017 License Renewals: Old Muni & VFW Post 1757**

All documentation and payments have been received for their 2017 licensing. The City is just waiting on word from the State that all licenses have been approved.

Motion by Storm, second by Brunner to approve the following license renewals for the VFW Post 1757: On Sale Intoxicating Club & Sunday, Off Sale 3.2 and Games Licenses. For the Old Muni: On Sale Intoxicating, On Sale Intoxicating Sunday, Off Sale 3.2, and Game Licenses, pending state approval. **MOTION CARRIED**

### **HRA**

HRA board member, Karen Hollanitsch, is resigning from the HRA Board. A replacement will have to be found; there have been a couple of residents who have shown interest. Motion by Storm, second by Brunner to accept Ms. Hollanitsch's resignation and give recognition for her time spent on board. **MOTION CARRIED**

### **Weed Inspector**

The Noxious Weed report is due on January 15, 2017. Administrator Martinson suggested that maybe in the future we could get some help from the DNR or Forestry to help our weed inspectors identify what is noxious and what is not.

### **WCA – LGU**

The Board of Soil & Water (Wetlands Conservation) requested the City of Cook to pass a resolution to officially accept administration of the Wetland Conservation Act (WCA) and designate authority to a city staff person. Motion by Brunner, second by Hollanitsch to adopt Resolution 161222A regarding the administration of the Minnesota Wetland Conservation Act and Resolution 161222B delegating the City Administrator as staff person authorized to act on behalf of the City of Cook (LGU). **MOTION CARRIED**

### **Louisiana Pacific**

A meeting between Cook, Angora, LP, IRRRB, ARDC, and legislators is being planned for some time in January. The date is TBD.

## **COUNCIL FORUM:**

Councilor Storm acknowledged Ferguson Waterworks employee, Trent Meisner. He placed an ad in the Cook News Herald thanking the city residents for the cooperation during the water meter switch-out.

Councilor Brunner asked if there could be signs put up to dissuade semi-trucks from driving down the road past the hospital; that street is just not meant for such traffic. It was suggested that the issue be brought up at a future transportation committee meeting along with possible other traffic concerns – crosswalk signage, etc.

Councilor Hollanitsch wished everyone happy holidays, while Councilor Storm thanked the maintenance crew for the good job they do with plowing.

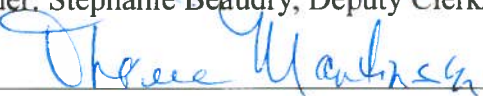
**ADJOURNMENT:**

There being no further business brought before the Council, motion to adjourn at 6:42 PM was made by Councilor Bixby and second by Councilor Brunner. **MOTION CARRIED**

CITY OF COOK – Cook, MN 55723

  
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Harold Johnston, Mayor

  
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Recorder: Stephanie Beaudry, Deputy Clerk/Treasurer

  
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Attest: Theresa Martinson, Administrator-Clerk/Treasurer