

**COOK CITY COUNCIL
REGULAR MEETING MINUTES
DECEMBER 28, 2017 – COOK CITY HALL – 6 PM**

TIME AND PLACE: A Regular Meeting of the Cook City Council was held at 6 PM on Thursday, December 28, 2017 at the Cook City Hall.

CALL TO ORDER: Mayor Harold Johnston called the meeting to order at 6:05 PM.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Mayor Harold Johnston.

ATTENDANCE: Present at roll call was Mayor Harold Johnston and City Councilors Kim Brunner, Jody Bixby and Elizabeth Storm. Absent was City Councilor Karen Hollanitsch. Also present were Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Stephanie Beaudry, Maintenance Superintendent Don Flack, Librarian Crystal Phillips, Cook News Herald, and The Timberjay.

ADDs/DELETES:

None

PUBLIC FORUM:

JPJ Engineering

2016 Infrastructure Improvements - Approval needed for JPJ Engineering invoice #11 in the amount of \$605.00 for project #16-221.

River Street Bridge – Approval needed for JPJ Engineering invoice #8 in the amount of \$3,295.00 for project #2010-121.

Motion by Brunner, second by Bixby to approve aforementioned JPJ Engineering invoices. **MOTION CARRIED**

Maintenance – Don Flack – KLM Proposal – water tower inspection

We have a proposal from KLM Engineering for water tower cleaning and inspection. This comes from a recommendation by Maintenance Superintendent, Don Flack. KLM does a more thorough inspection of the tank and takes many photographs. We currently don't receive any good information about the condition of our tank. We will get a complete work up of our tower in a booklet from KLM. Also, if we do need to have a painting project done, they could act as a contractor for us. Flack stated that he wants to be more informed when it comes to making decisions about water tower maintenance, and having solid information will help that decision-making process. Initially it would cost more with KLM. We would have until January 10th to cancel our current contract with Maguire Iron. Flack feels no immediate action should be taken in regard to the KLM proposal until KLM speaks to the entire council and administrator. Motion by Storm, second by Brunner to cancel the Maguire Iron contract and send documentation needed to cancel said contract. **MOTION CARRIED**

APPROVAL OF MINUTES: See Consent Agenda.

CONSENT AGENDA:

Motion by Brunner, second by Bixby to approve the consent agenda. **MOTION CARRIED**

- A. Approval/correction of the Regular Council Minutes of November 16, 2017
- B. Approval/correction of Special Council Minutes of November 16, 2017 - 2018 General Fund Department Budget – Preliminary Budget & Levy
- C. Approval/correction of “updated” Regular Council Minutes of October 26, 2017

D. Bill Presentation	Paid since last presentation	\$ 246,497.49
	Presented for payment	\$ 25,975.65

E. Reporting of the November 2017 Liquor Store Sales

	<u>MTD</u>	<u>YTD</u>
2017	\$108,896.19	\$1,451,527.26
2016	<u>\$116,520.01</u>	<u>\$1,452,511.91</u>
	\$ -7,623.82	\$ -984.65

F. Resolution – November 2017 Donations Designated

G. Ambulance Service, December 2017 Report

COMMISSION AND STAFF REPORTS:

Airport

The airport apartment is currently vacant. We are working on scheduling a full cleaning of it and then will work to find a new tenant.

Ambulance

There is going to be a Family First Aid class on 12/29/17 from 7 pm – 10 pm. Approval is needed for two new paid volunteer EMT & EMR hires: John Pierson and Justin Bachman. Motion by Bixby, second by Storm to approve the aforementioned ambulance hires. **MOTION CARRIED**

Lake Vermilion Trail

Councilor Storm shared that we have the updated Joint Powers Agreement. Also, Tim Johnson has accepted the appointment to the LVT Board as the City of Cook representative. Mayor Johnston has volunteered to be the alternate. Motion by Brunner, second by Bixby to accept Tim Johnson as the Cook LVT Board member and Mayor Harold Johnston as the alternate. **MOTION CARRIED**

Library

Library board members Betty Chos and Sheryl Aune have submitted their resignation letters. The City recognizes and thanks them for their time served. Motion by Storm, second by Bixby to accept the board resignations. **MOTION CARRIED**. Along with accepting the resignations, the council also needs to approve the Strategic Plan Year 2 action plan, the Hotspot terms of use, and the library social media policy. Motion by Storm, second by Brunner to approve the action plan, Hotspot terms of use, and the social media policy. **MOTION CARRIED**

OLD BUSINESS:

City Bow Hunt

The bow hunt total is 9 deer. The hunt ends on December 31, 2017.

NEW BUSINESS:

2018 License Renewals: Old Muni & VFW Post 1757

All documentation and payments have been received for their 2018 licensing. The City is just waiting on word from the State that all licenses have been approved.

Motion by Storm, second by Bixby to approve the following license renewals for the VFW Post 1757: On Sale Intoxicating Club & Sunday, Off Sale 3.2 and Games Licenses. For the Old Muni: On Sale Intoxicating, On Sale Intoxicating Sunday, Off Sale 3.2, and Game Licenses, pending state approval. **MOTION CARRIED**

Weed Inspector

Motion by Brunner, second by Bixby to approve the 2017 Annual City Report for noxious weed control. **MOTION CARRIED**


COUNCIL FORUM:

Administrator Martinson stated it was a good year for the City. Please remember to check all of your fire alarms; perhaps our Fire Department can do some sort of fire educational service for the community in the future. Councilor Storm wishes everyone to stay warm, stay healthy, and have a Happy New Year.

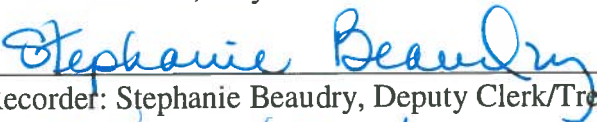
ADJOURNMENT:

There being no further business brought before the Council, motion to adjourn at 6:37 PM was made by Councilor Brunner and second by Councilor Bixby. **MOTION CARRIED**

CITY OF COOK – Cook, MN 55723



Harold Johnston, Mayor



Recorder: Stephanie Beaudry, Deputy Clerk/Treasurer



Attest: Theresa Martinson, Administrator-Clerk/Treasurer

