

**COOK CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 29, 2018 – COOK CITY HALL – 6 PM**

TIME AND PLACE: A Regular Meeting of the Cook City Council was held at 6 PM on Thursday, March 29, 2018 at the Cook City Hall.

CALL TO ORDER: Mayor Harold Johnston called the meeting to order at 6 PM.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Mayor Harold Johnston.

ATTENDANCE: Present at roll call was Mayor Harold Johnston and City Councilors Jody Bixby and Kim Brunner. Absent were City Councilors Elizabeth Storm and Karen Hollanitsch. Also present was Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Stephanie Beaudry, Timber Days committee members Diane Brunner and Carrolle Wood, the Timberjay, and the Cook News Herald.

AGENDA:

Additions or Deletions – None

PUBLIC FORUM:

John Jamnick – JPJ Engineering – Project updates

The City needs resolutions approved to submit grant paperwork to the IRRRB. Motion by Brunner, second by Bixby to approve submissions to IRRRB for possible grants by adopting resolution no. 180329A for the Maintenance Building Project and resolution no. 180329B for the Doug Johnson Recreation Center Project. Mayor and Clerk are authorized to sign all necessary documentation. **MOTION CARRIED**

Timber Days

Timber Days committee member Carrolle Wood is looking for permission to move the Timber Days fireworks up to Doug Johnson Park. This request was tabled as more research is needed in regard to insurance and liability. The City is going to look into the issue and get back to Carrolle. She also requested a donation from the City for \$100 towards the fireworks. Attorney Weir advised that it is legal for the City to donate towards this particular request. Motion by Bixby, second by Brunner to approve the donation of \$100 towards the Timber Days fireworks. **MOTION CARRIED**

The Timber Days Committee also requested official permission to hold Timber Days, use of River Street Park and closing a portion of River Street, use of the baseball/fields as well as having the usage fee waived, and lastly, requested a temporary liquor license for serving alcohol at the bean bag tournament and the softball tournament. The committee will file all pertinent paperwork and meet necessary insurance requirements. Motion by Bixby, second by Brunner to approve all of the aforementioned requests for Timber Days. **MOTION CARRIED**

Northwoods Friends of the Arts

Shawna Kishel of Northwoods Friends of the Arts requested a temporary liquor license for their *Church of Cash* fundraiser being held at the Cook Community Center on Friday, June 15, 2018. It is an event that required paid admission, so the NWFA is also requesting permission to charge admission for their event in a city building. Motion by Brunner, second by Bixby to approve the temporary liquor license and the charging of admission at the event. **MOTION CARRIED**

APPROVAL OF MINUTES: See Consent Agenda.

CONSENT AGENDA: Motion by Brunner, second by Bixby to approve the Consent Agenda.

MOTION CARRIED

A. Approval/correction of the Regular Council Minutes of February 22, 2018

B. Bill Presentation	Paid since last presentation	\$ 60,206.37
	Presented for payment	\$ 45,335.76

C. Ambulance Service March 2018 Report

D. Reporting of the February 2018 Liquor Store Sales

	<u>MTD</u>	<u>YTD</u>
2018	\$ 80,137.76	\$ 163,384.39
2017	\$ <u>77,537.74</u>	\$ <u>153,990.77</u>
	\$ 2,600.02	\$ 9,393.62

E. Resolution – February 2018 Donations Designated

F. MMBA Conference attendance by Administrator Martinson 4/28 – 5/1

G. Updated 2018 Appointments (Library Board Appointment –Theresa Drift)

COMMISSION AND STAFF REPORTS:

Airport

The 2018 Airport Directory has recently come out and it was noticed by Airport Coordinator Jim Propodnik that the flight path direction listed for the Cook Municipal Airport is incorrect. The City immediately reached out to the FAA and the State of Minnesota. Although the directory is not going to be changed, the online directory has been updated and a NOTAM has been issued. Administrator Martinson shared that there is a Master Plan meeting at the airport on April 26, 2018 at 3 p.m. It is considered a special council meeting so notices will be posted. Administrator Martinson also shared that Jim Propodnik will be retiring at the end of May 2018; he will be missed and we wish him well.

Ambulance

On May 5, the hospital is putting on a Stroke Prevention session at the Cook Community Center. Minutes from the annual ambulance advisory meeting held on March 5, 2018, are in the packets. Recommendations made by the Ambulance Board need approval:

- Purchase of two vacuum splints (\$1376.86)
- Purchase of two Microsoft Surface Pros for the rigs (approx. \$1200 - \$1500 each)
- Budget 2018 and financials 2017 approved. 2017 minutes approved.

Motion by Bixby, second by Brunner to approve Ambulance Board recommendations. **MOTION CARRIED**

Broadband

No update

Fire

Minutes from the March 5, 2018, annual fire advisory meeting were shared with the council. Recommendations made by the Fire Advisory Board need approval:

- 2017 minutes and financials approved. 2018 Budget. 2017 Calls.

Motion by Brunner, second by Bixby to approve Fire Board recommendations. **MOTION CARRIED**

Lake Vermilion Trail

No update.

Recreation

A tentative Doug Johnson Park Clean-Up Day has been scheduled for Tuesday, April 24 at 7 p.m.

In the spring of 2017, Deputy-Clerk Beaudry received a call from North Woods School Athletic Director, John Jirik, inquiring about possible use of the baseball & softball fields at Doug Johnson Park in 2018. Beaudry has not heard from Mr. Jirik yet this spring. In an effort to be proactive, the City is asking the board to approve the North Woods School using the ball fields (if they request to) at no charge, with the condition that the school district would be responsible for prep work and maintenance of the fields, as well as to work with the Youth Baseball organization and its schedule. (The City maintenance department would mow as the currently do.) Motion by Brunner, second by Bixby to allow the North Woods School ball teams to use the fields at Doug Johnson Park with the condition that the district is responsible for prep and upkeep, as well as working with the Youth Baseball organization and its schedule. **MOTION CARRIED**

OLD BUSINESS: None

NEW BUSINESS:

Cook-Orr Healthcare District report

Cook Hospital Board member Eric Pederson provided the 2017 Annual Report for the city council.


COUNCIL FORUM:

Councilor Brunner thanked maintenance personnel, Don Flack and Tim Lilya, for clearing the storm drains. They did a great job this winter.

ADJOURNMENT:

There being no further business brought before the Council, motion to adjourn at 6:25 PM was made by Councilor Brunner and second by Councilor Bixby. **MOTION CARRIED**


CITY OF COOK – Cook, MN 55723



Harold Johnston, Mayor



Recorder: Stephanie Beaudry, Deputy Clerk/Treasurer



Attest: Theresa Martinson, Administrator-Clerk/Treasurer