

**MINUTES
SPECIAL COUNCIL MEETING
2011 PROPOSED BUDGET AND LEVY
COOK CITY COUNCIL
DECEMBER 16, 2010 – CITY HALL – 5 PM**

PRESENT: Acting Mayor Karen Hollanitsch, Councilors Jody Bixby, Dan Manick and Elizabeth Storm
ABSENT: None
OTHERS PRESENT: Administrator Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Cindy Palm, Maintenance Supervisor Bud Ranta,

Acting Mayor Hollanitsch called the special council meeting to order at 5:00 p.m.

The purpose of this meeting is to hold monthly special study sessions to discuss budget planning for 2011. The final December study session focuses on all departments with any questions in finalizing the 2011 budget.

The Recreation budget was reviewed with commission member, Tammy Palmer. The council strongly supports fundraising efforts for building a new community center at the Doug Johnson Recreation area. However; the council has decided that an attendant position will not be budgeted for until the new center is up and running. At that time, the council will review their decision and can adjust the budget if needed. Once an attendant position is budgeted for, then the city will be expected to staff this position annually. Volunteer efforts will need to be initially utilized for an attendant position and marketing efforts will need to be increased for revenues to fund the center. The city currently supports expenses for building, property and mowing maintenance.

The council will allow remaining funds from the 2010 budget to be transferred to the 2011 budget to use for safety issues such as signage, bleachers and the purchase of two infant swings for the playground equipment. Grant funding applications will also be completed by commission members to fund projects.

The recreation budget will need annual adjustments once the new building is up and running. The current budget reflects expenditures from when the old building was in operation in 2008 and accounts for the square footage of the new building as well.

The 2011 General Fund Budget has a final proposal of the following for the December Study Session Special Meeting:

Proposed Revenues	\$409,694.00
Current Levy \$302,485.25	
3% \$311,559.80	\$9,074.00

Proposed Expenses	
General	\$367,268.00
Airport Transfer	\$ 0.00
Storm Sewer Loan	\$ 44,000.00
Lift Station Replacement	\$ 0.00
Equipment Replacement	<u>\$ 7,500.00</u>
	\$ (0.00)

Motion by Manick, second by Storm to adjourn the meeting at 5:57 p.m. **MOTION CARRIED**

Respectfully submitted,

Cindy Palm
Deputy Clerk/Treasurer