

**MINUTES**  
**SPECIAL COOK CITY COUNCIL MEETING**  
**2012 DRAINAGE AND UTILITY IMPROVEMENTS PROJECT,**  
**RIVER STREET STREETScape PROJECT AND VERMILION DRIVE LIGHT STANDARDS**  
**MAY 3, 2012 – CITY HALL – 2:30 PM**

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PRESENT: Mayor Harold Johnston, Councilors Karen Hollanitsch and Kim Brunner  
ABSENT: Councilors Jody Bixby and Elizabeth Storm  
OTHERS PRESENT: Administrator-Clerk/Treasurer Theresa Martinson, Deputy-Clerk/Treasurer Cindy Palm,  
JPJ Engineer John Jamnick and Maintenance Supervisor Bud Ranta

Mayor Johnston called the Special Council Meeting to order at 2:36 PM to discuss the 2012 Drainage and Utility Improvements Project, River Street Streetscape Project and Vermilion Drive Light Standards.

**2012 Drainage and Utility Improvements Project:** The base low bid for the project was \$295,870.75 from Mesabi Bituminous, Inc. Add Alternate No. 1 was \$85,255, Add Alternate No. 2 for \$24,269 and Add Alternate No. 3 for \$34,920. The alternate bids were discussed to decide which additional work is most important and allocation of funding for the project.

Total contractor cost to be awarded is for \$353,227.75 for the base bid of \$295,870.75 plus Add Alternate No. 1 for \$85,255 less Change Order 1-Removal of the 1<sup>st</sup> Ave SW paving for \$27,898. Funding for the project is \$120,523 with CDBG funding \$60,523 and IRRRB funding \$60,000. The City of Cook will be responsible for the remaining contractor costs in addition to engineering and other associated project costs.

Councilor Hollanitsch suggested that Subguard Insurance be researched instead of bonding with the contractor for the project. This would assure that in the case of default, the city would be protected.

Motion by Brunner, second by Hollanitsch to accept the Base Bid, Add Alternate No. 1 and reducing First Street SW paving provided that satisfactory completion of River Street Contract from Mesabi Bituminous on the Utility/Drainage Improvements Project. City funding will include \$50,000 General Fund, \$60,000 Water/Sewer Replacement Fund and remaining funds from the Liquor Store. **MOTION CARRIED**

A public informational meeting will be scheduled to share with the public the proposed improvements, describe the funding allocation and allow the public to voice any concerns.

**River Street Streetscape Project:** Jamnick informed that all punch list project items (catch basin, bump outs and paving) will be completed by Timber Days (second weekend in June).

**Vermilion Drive Light Standards:** JPJ Engineer John Jamnick will review the light standards on Vermilion Drive and give recommendation to the council on correcting.

Motion by Hollanitsch, second by Brunner to adjourn the meeting at 3:29 PM. **MOTION CARRIED**  
**ADJOURNMENT**

Respectfully submitted,

Cindy Palm  
Deputy Clerk/Treasurer