

**COOK CITY COUNCIL
REGULAR MEETING
PUBLIC HEARING – ORDINANCE VI “LIQUOR AND BEER” AMENDMENT
MINUTES
SEPTEMBER 26, 2019 – COOK CITY HALL – 6 PM**

TIME AND PLACE: A Public Hearing was held at 6 PM on Thursday, September 26, 2019 at the Cook City Hall followed by a Regular Meeting of the Cook City Council.

ATTENDANCE: Present at Roll Call was Mayor Harold Johnston and City Councilors Elizabeth Storm, Karen Hollanitsch, and Jody Bixby. Absent was Councilor Kim Brunner. Also present were Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Stephanie Beaudry, Library Director Crystal Phillips, Ambulance Director Tina Rothleutner, Cook firefighter Shane Johnson, John Jammick of JPJ Engineering, the Timberjay, and Cook News Herald.

PUBLIC HEARING:

The purpose of this public hearing is to provide the public with an opportunity to voice concerns and/or support for the amendment of Ordinance VI which would allow for liquor establishments within the City of Cook to serve at 10 AM on Sundays; the current reading of the Ordinance allows for serving at noon on Sundays.

As there is no public comment, motion by Storm, second by Bixby to adjourn the Public Hearing at 6:02 PM. **MOTION CARRIED**

CALL TO ORDER: Mayor Harold Johnston called the meeting to order at 6:03 PM.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Mayor Harold Johnston.

ADDs/DELETES: None

ORDINANCE VI “Liquor and Beer” Amendment:

Motion by Storm, second by Hollanitsch to approve the amendment per the stated language examined by Cook City Attorney. **MOTION CARRIED**

PUBLIC FORUM:

JPJ Engineering

Zup's: Engineer John Jammick reported that things are finally moving forward regarding Zup's grocery store. The three IRRR grants related to the Zup's project have to go through the City. There will be bid opening on October 8, 2019. There should be a special meeting a few days after to review and approve the bids. After discussion, 10 AM on October 10, 2019, was set for the special meeting. Also, Zup's requested a change in the language in the development agreement regarding overruns as it relates to the City's water line loop work. As it reads now, Zup's would be financially responsible for overruns on the TH 53 commercial corridor project. Motion by Hollanitsch, second by Bixby to accept the development agreement with a change stating that the City would be responsible for overruns on the City's portion of the TH 53 Commercial Corridor project. **MOTION CARRIED**

Zup's continued: Zup's hopes to have the foundation in before winter with a goal to open in early May. Councilor Bixby asked if the new store was going to be metal. Jamnick stated that he was not sure about that. Jamnick did state that they are bringing the building up almost a foot. Easements are being obtained for the water lines.

Library ADA: In regard to the Library ADA project, two bids were received for the door. The low bid was from Max Gray Construction with a base bid of \$33,299.00 and Alternate 1 (door and frame 101A) in the amount of \$850. The committee working on this project had requested a larger width door. Jamnick has one quote on the ramp from Northland Excavating in the amount of \$30,110.00. Motion by Storm, second by Hollanitsch to accept the low bids for the doors and the ramp. **MOTION CARRIED.** There is a preconstruction meeting scheduled for Tuesday, October 1, 2019 at 1 PM.

River Street Bridge: The guardrails are installed. The decorative fencing will not be installed until spring due to a long order wait time. Councilor Storm asked where the sign is going to go. Administrator Martinson stated that the sign is going to go directly onto the bridge. Jamnick added that the bridge project is not closed out yet because the County wants to wait until the spring due to concerns they have regarding the surface. Councilor Hollanitsch inquired about when the light poles on Vermilion Drive will be addressed. Martinson shared that it is more involved than the City had initially thought. Thanks to John Jamnick for his continued work on all of our projects.

Missy Roach

Administrator Martinson introduced Missy Roach who is a member of the Cook Farmer's Market. She, Councilor Storm, Roach, and Kelly Dahl met earlier in the month and local foods initiative was discussed. Roach thanked the City for supporting the Farmer's Market. Roach shared information regarding a study recently completed showing that the Taconite Assistance Area has a lack of food infrastructure. One things that was clear after the study was that our area needs local processing capability. The area also needs local food champions. More information can be found at www.irpsmn.org. Councilor Storm thanked the local farmers and the Cook Farmer's Market.

APPROVAL OF MINUTES: See Consent Agenda.

CONSENT AGENDA:

Motion by Storm, second by Bixby to approve the Consent Agenda. **MOTION CARRIED**

- A. Approval/correction of the Regular Council Minutes of August 22, 2019
- B. Approval/correction of Special Council Meeting Minutes of August 22, 2019 – 2020 Proposed Budget and Levy & Streets and Alleys budget
- C. Approval/correction of Special Council Minutes of August 14, 2019 – Guardrails/Liquor Sunday Hrs./Maintenance Vehicle
- D. Bill Presentation Paid since last presentation \$ 165,268.86
 Presented for payment \$ 78,894.33
- E. Reporting of the August 2019 Liquor Store sales

	<u>MTD</u>	<u>YTD</u>
2019	\$157,836.96	\$ 882,941.70
2018	<u>\$179,298.33</u>	<u>\$ 1,043,010.92</u>
	\$ -21,461.37	\$ - 160,069.22
- F. Resolution – August 2019 Donations Designated
- G. Ambulance Service Report

COMMISSION AND STAFF REPORTS:

Broadband

Library Director Crystal Phillips stated that the City should have ongoing funding until August of 2020.

Fire Dept. Fundraiser

A fundraiser for our local fire department was done at the liquor store with support from Miller Coors. Over \$1100 was raised which will go toward the purchase of turnout gear. Administrator Martinson thanked the firefighters, liquor store staff, local residents, donators for participating in this fundraiser. Firefighter Shane Johnson shared that sizing & fitting of turnout gear was done yesterday. He also shared that donations have come in towards the fireboat on Elbow Lake. The total donated to-date is around \$1500. Many places cannot be accessed by vehicles, so by fixing up this pontoon we can reach more homes as well as assist in medical emergencies. Johnson also noted that there was recently two days of live burn training for the firefighters; they trained with other local fire departments. Administrator Martinson noted the presence of Ambulance Director Tina Rothleutner at the council meeting and invited her to share any ambulance department information. Rothleutner shared run stats with the council. These stats are also located in the council packet. She also shared that the ambulance department is trying to do some recruitment and hope to get a hybrid class held here in Cook for EMRs. Administrator Martinson reminded Rothleutner that the City is always open to providing scholarships.

Lake Vermilion Trail

Councilor Storm stated the Lake Vermilion Trail information is located in the council packet.

Library

Approval is needed for the Library Assistant Job Description. Motion by Storm, second by Bixby to approve the Library Assistant Job Description. **MOTION CARRIED** The Friends of the Cook Public Library is requesting two gambling permits: one for their October quilt raffle and one for their holiday baskets raffle which starts in November. Motion by Bixby, second by Storm to approve the two gambling permits for Friends of the Cook Public Library. **MOTION CARRIED**

Parks & Rec

Manick Outdoors has planted a tree in the Doug Johnson Recreation Area in memory of Sheldon Sandberg. Mayor Johnston asked if it was protected with fencing. Currently it does not have fencing around it but there are two large rocks at the base as well as smaller rocks and a stone border.

OLD BUSINESS:

None

NEW BUSINESS:

City Webpage

Library Director Crystal Phillips and Deputy Clerk Stephanie Beaudry have been researching information regarding obtaining a new webpage. Their recommendation is to go with Revize. This company is a leader in government websites and has great service. Phillips and Beaudry were able to work with a rep on a demo and gathered good information. This new website will be mobile accessible as well as ADA compliant. Quote of \$2700 is in the council packet. This includes a one-time set-up and development charge of \$1800 as well as an annual subscription fee of \$1400 which will have a one-time discount of \$500 for the first year. Motion by Bixby, second by Hollanitsch to approve the new website sales agreement. **MOTION CARRIED**

COUNCIL FORUM:

Councilor Storm thanked the Farmer’s Market for providing a great social opportunity to our community. Storm also reminded everyone about the free dinners on the 4th Thursdays of each month at Trinity Lutheran Church. It is not specifically for those with financial need but more so to bring community together. Administrator Martinson thanked the Zupancich family for their continued dedication to the Cook community as well as the volunteers at the mini pop-up store located behind Subway. Mayor Johnston thanked the Dollar General for providing such a nice variety of products, especially food, for the community.

ADJOURNMENT: There being no further business brought before the Council, Motion to adjourn at 6:56 PM by Bixby, second by Storm. **MOTION CARRIED**

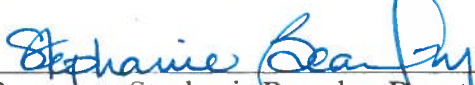
CITY OF COOK – Cook, MN 55723



Harold Johnston, Mayor



Attest: Theresa Martinson, Administrator Clerk/Treasurer



Recorder: Stephanie Beaudry, Deputy Clerk/Treasurer