

**COOK CITY COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 27, 2018 – COOK CITY HALL – 6 PM**

TIME AND PLACE: A Regular Meeting of the Cook City Council was held at 6 PM on Thursday, September 27, 2018 at the Cook City Hall.

CALL TO ORDER: Acting Mayor Karen Hollanitsch called the meeting to order at 6 PM.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Acting Mayor Karen Hollanitsch.

ATTENDANCE: Present at Roll Call was Acting Mayor Karen Hollanitsch and City Councilors Elizabeth Storm, Kim Brunner, and Jody Bixby. Absent was Mayor Harold Johnston. Also present were Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Stephanie Beaudry, and Reverend Daniel Kerr, County commissioner candidate Paul McDonald, the Timberjay, and Cook News Herald.

ADDs/DELETES: None

PUBLIC FORUM:

Paul McDonald

St. Louis County Commissioner candidate for District 4, Paul McDonald, introduced himself to the City Council while also sharing some of his history and views.

JPJ Engineering

Approval is needed for Braun Intertec invoice #B143024 (River Street Bridge) in the amount of \$4,217.00. Motion by Brunner, second by Bixby to approve the aforementioned invoice. **MOTION CARRIED**

Approval is also needed for Final Pay Estimate #1 for the Library Patio Project. This pay estimate is payable to Northland Excavating in the amount of \$46,865.05, which includes Contract Change Order #1 in the amount of \$2,464.00. Motion by Storm, second by Bixby to approve the pay estimate and change order and pay the Final Pay Estimate #1 to Northland Excavating in the amount of \$46,865.05. **MOTION CARRIED**

As discussed in the 5:30 PM budget meeting, the City hopes to make the Cook Library ADA compliant. Motion by Bixby, second by Storm to give preliminary approval to apply for a Department of Education grant which would go toward the Cook Library ADA project. **MOTION CARRIED**

Administrator Martinson thanked Gary Albertson of the Cook News Herald for the article in last week's paper highlighting all of the projects taking place in Cook.

APPROVAL OF MINUTES: See Consent Agenda.

CONSENT AGENDA: Before approval of the consent agenda, Councilor Brunner inquired about the liquor store revenue figures and wondered if Last Chance Liquors is being affected by the new Super One Liquors in Virginia. Administrator Martinson stated yes. Residents of Cook and surrounding areas need to be reminded of the how significant the revenues or lack thereof affect the city budget. The store management and administration will be doing some strategizing regarding this issue.

Motion by Storm, second by Brunner to approve the Consent Agenda. **MOTION CARRIED**

- A. Approval/correction of the Regular Council Minutes of August 30, 2018
- B. Approval/correction of Special Council Meeting Minutes of August 30, 2018 – 2019 Proposed Budget and Levy & Streets and Alleys budget
- C. Bill Presentation

Paid since last presentation	\$ 174,136.73
Presented for payment	\$ 62,434.13
- D. Ambulance Service August & September 2018 Report
- E. Fire Dept. September 2018 Report
- F. Reporting of the August 2018 Liquor Store sales

	MTD	YTD
2018	\$179,298.33	\$ 1,043,010.92
2017	\$184,459.44	\$ 1,071,402.61
	\$ - 5,161.11	\$ - 28,391.69

- G. Resolution – August 2018 Donations Designated

COMMISSION AND STAFF REPORTS:

Airport

Approval is needed for the following items: MN/DOT Grant Agreement for the Cook Airport parking lot and entrance road project, resolution authorizing execution of the MN/DOT Grant Agreement, and lastly, SEH invoice #355106 in the amount of \$35,840. Motion by Bixby, second by Brunner to approve the three aforementioned airport items. **MOTION CARRIED**

Lake Vermilion Trail

Councilor Storm stated the Lake Vermilion Trail information is located in the council packet.

Last Chance Liquors

A new part-time employee has been hired at the liquor store. John Chapman will be starting on October 18, 2018 as a part-time clerk-stocker at a starting rate of \$10.72/hour. Motion by Brunner, second by Storm to accept the hiring of John Chapman as a part-time clerk-stocker at a starting rate of \$10.72/hour. **MOTION CARRIED**

Library

We are moving forward with preliminary approval to apply for a Department of Education grant and CDBG monies to help make the Cook Library ADA compliant; currently the Cook Library is not handicapped accessible. The Friends of the Cook Public Library is requesting two gambling permits: one for their October quilt raffle and one for their holiday baskets raffle which starts in November. Motion by Storm, second by Bixby to approve the two gambling permits for Friends of the Cook Public Library. **MOTION CARRIED**

Fire Department

A grant is available through the State of Minnesota for the purchase of a dryer specifically made for drying turnout gear. The City purchased a turnout gear washer/extractor last year with the help of a grant. The proposal is in the council packet. Motion by Storm, second by Bixby to approve the application of a grant for a turnout gear dryer. The City would be responsible for 10% of the total cost of the dryer (\$9813). Motion by Storm, second by Bixby to approve the grant application for a turnout gear dryer.

MOTION CARRIED

Councilor Storm noted that firefighter Shane Johnson did a great job presenting information at last month's council meeting.

OLD BUSINESS:

City Bow Hunt

Currently, two does have been killed in the City bow hunt.

NEW BUSINESS:

LMC Orientation – newly elected officials

Councilor Hollanitsch stated that she has attended these before and a lot of useful information can be gained; training really does help one's understanding. Councilor Storm shared that she has attended such events, as well. There are follow-up events which can be useful too. The League of Minnesota Cities magazine is a wonderful resource for council members. Perhaps in the future, the City of Cook could have a recommendation for what training would be expected for a newly elected official.

Blight

Councilor Bixby inquired about a blight issue with a resident's property in town. Administrator Martinson requested approval to work with the city attorney concerning said resident. Motion by Storm, second by Brunner to approve Administrator Martinson and the city attorney working with resident.

MOTION CARRIED

COUNCIL FORUM:

Councilor Storm reminded everyone to buy local, including your liquor. Thank you to the Cook Post Office for repaving their parking lot. Also, remember to vote during the November election.

Administrator Martinson reminded everyone that there is a great selection of products in our town. We also need to start thinking about the planning of Cook's Country Christmas.

ADJOURNMENT: There being no further business brought before the Council, Motion to adjourn at 6:40 PM by Bixby, second by Storm. **MOTION CARRIED**

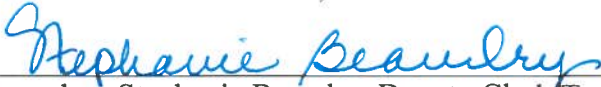
CITY OF COOK – Cook, MN 55723



Harold Johnston, Mayor



Attest: Theresa Martinson, Administrator Clerk/Treasurer



Recorder: Stephanie Beaudry, Deputy Clerk/Treasurer

City Council meeting—September 27, 2018