

**MINUTES  
SPECIAL COUNCIL MEETING  
2018 PRELIMINARY BUDGET AND LEVY  
COOK CITY COUNCIL  
NOVEMBER 16, 2017 – CITY HALL – 5:30 PM**

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**TIME AND PLACE:** A Special Meeting of the Cook City Council was held at 5:30 PM on Thursday, November 16, 2017, at the Cook City Hall.

**CALL TO ORDER:** Mayor Harold Johnston called the Special Council Meeting to order at 5:30 PM.

**ATTENDANCE:** Present were City Councilors Elizabeth Storm and Jody Bixby. Absent were Councilors Karen Hollanitsch and Kim Brunner. Also present was Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Stephanie Beaudry, and The Timberjay.

The purpose of this meeting is to hold monthly special study sessions to discuss budget planning for 2018. The final November study session focuses on all departments and allows an opportunity for questions and comments before finalizing the 2018 budget at the regular council meeting on December 28, 2017.

The Truth in Taxation hearing will be held on December 28, 2017 at 6 PM.

The preliminary 2018 General Fund budget was reviewed. The City has proposed revenues for 2018 of \$542,861.00 and proposed expenses of \$551,164.00. An operating levy of 3% is being proposed. That is down from the original 8%. Also noted was the list of capital projects for the future. It was noted that the real estate revenue number was increased, hopefully to be a more realistic representation of what the city may take in. All departments are doing well with their coding of invoices; this is something we need to continue to watch closely. Councilor Bixby asked who is in charge of marketing for the airport. Currently, the city offices, not airport maintenance staff, are in charge of marketing, if any. Administrator Martinson stated that we will be looking at the CIP in the near future; she will meet with all department heads concerning that.

**ADJOURNMENT:**

There being no further business brought before the Council, motion to adjourn at 5:55 PM was made by Councilor Storm and seconded by Councilor Bixby. **MOTION CARRIED**

CITY OF COOK – Cook, MN 55723



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Harold Johnston, Mayor



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Recorder: Stephanie Beaudry, Deputy Clerk/Treasurer



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Attest: Theresa Martinson, Administrator-Clerk/Treasurer