

MINUTES
SPECIAL COUNCIL MEETING
RECREATION AND AIRPORT – 2019 BUDGET
COOK CITY COUNCIL
OCTOBER 25, 2018 – CITY HALL – 5:30 PM

TIME AND PLACE: A Special Meeting of the Cook City Council was held at 5:30 PM on Thursday, October 25, 2018 at the Cook City Hall.

CALL TO ORDER: Mayor Harold Johnston called the Special Council Meeting to order at 5:30 PM.

ATTENDANCE: Present was Mayor Harold Johnston, City Councilors Kim Brunner and Elizabeth Storm. Absent was City Councilors Karen Hollanitsch and Jody Bixby. Also present was Administrator-Clerk/Treasurer Theresa Martinson, Deputy Clerk/Treasurer Stephanie Beaudry, and the Cook News Herald.

The purpose of this meeting is to hold monthly special study sessions to discuss budget planning for 2019. Study sessions will be held at 5:30 PM prior to the monthly regular council meetings for the remainder of the year to discuss the budget and levy for 2019.

The October Study Session focuses on the budgets for Airport and Recreation.

AIRPORT

Deputy Clerk Beaudry spoke about the salary budget line item. The airport salary budget line item is going to be kept the same as 2018; Beaudry felt the number wasn't going to rise any more than the budgeted figure. Administrator Martinson went over the other airport budget line items. We are going to do some research on hangar lease rates and how our rates compare to those of other airports; ours have not been raised in quite some time. The frequency of fliers has gone down. We are not going to increase the revenue budget figure for fuel sales for that reason. We are keeping the airport CIP up-to-date; SEH assists us with this task. Allen Hoover will be more involved with the airport budget process next year; we felt he needed more time to really get a feel for revenue and expenses since he is so new to his position. He will be a part of the budget discussions in 2019.

RECREATION

Deputy Clerk Beaudry discussed the salary budget line item. Recreation employee Lois Pajari did not put in her full 25 hours per week so our salary figure will be close to the 2018 budget figure. The 2019 salary figure was raised just in case Lois is able to put in more hours or if the City hires different or additional help. We also have to remember that Allen Hoover is doing our ice maintenance this winter which is going to increase the salary figure. Administrator Martinson went over the other recreation budget line items. There may be future expenses such as ADA compliance work, the parking lot, and repairing rink & parking lot lights. Also, we are going to look into a grant for repairing the skating rink but it depends on the match percentage and overall cost.

ADJOURNMENT:

There being no further business brought before the Council, motion to adjourn at 5:54 PM was made by Councilor Storm and second by Councilor Brunner. **MOTION CARRIED**


CITY OF COOK – Cook, MN 55723



Mayor, Harold Johnston



Recorder: Stephanie Beaudry, Deputy Clerk/Treasurer



Attest: Theresa Martinson, Administrator-Clerk/Treasurer